

**DRAFT**

**SHEET PARISH COUNCIL**

**CHAIRPERSON:** Ron Dark

**CLERK:** Jenny Hollington

**Minutes of the Meeting of Sheet Parish Council held on Tuesday, 9<sup>th</sup> April 2019 at 7.30 p.m. at Sheet Village Hall**

**Present:** Cllrs. Ron Dark (in the Chair) Robin Forrest Alan Biddlecombe  
 Tony Clear Gail Martin Will Glancy  
 Vaughan Clarke

**In Attendance:** EHDC Councillor, Nick Drew  
 County Councillor, Russell Oppenheimer  
 Clerk, Jenny Hollington

There were 2 members of the public in attendance at the meeting

19/69 **Apologies** – Apologies had been received from Cllr. Brian Bird

19/70 **Minutes** – The Minutes of the Parish Council Meeting held on 12<sup>th</sup> March and the Minutes of the Extraordinary Meeting of 25<sup>th</sup> March were approved and signed.

19/71 **Declarations of Interests** – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda – none declared

19/72 **Public Comment** –:

- Parish Councillors were congratulated on being re-elected (unopposed) and thanked for all their hard work on behalf of the parish.

19/73 **Planning** – Current applications:

SDNP/19/012 06/TCA	<b>Crown reduction – Sycamore, Variegated Norway Maple and Norway Maple Crimson King</b>	3 Portland Close, Sheet GU32 2BA	<b>No Objection</b>
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19/74 **Finance**

(a) The year-end figures had been circulated prior to the meeting and were discussed – The Chairman confirmed that figures are broadly on target but noted the main variances:

- Property maintenance at Sheet Village Hall – £1000 had been budgeted but costs had totalled £10,846 – this is because it had been decided to record the new flooring as property maintenance, rather than a capital project (the actual cost had been covered by S.106 monies)
- Sheet Allotments - Despite on-going plot maintenance, a positive income over expenditure had been achieved of £704.
- Sheet Common - An underspend of approximately £1000 is shown but this is because the intended project work (new gate) has not yet been finalised.
- Legal & Professional Costs - The new lease for the Scouts has not yet been finalised, so there is a current surplus shown under legal and professional costs.

- Capital expenditure is over budget because of the enhanced spec of the Thumper Tower and safety surfacing at Sheet Recreation Ground. This is off-set by receipt of grants (S.106 monies for new stacking chair system, new picnic table and benches), which had not been budgeted.
- The end of financial year figures 18-19 shows a surplus of £6,000 over budget

The Clerk was asked to find out whether CIL monies received during 18-19 could be allocated to the Thumper Tower.

- (b) The March bank reconciliation, circulated prior to the meeting, was approved and signed by the Chairman.
- (c) Cheque payments for April were approved as follows:

Chq No.	Amount	Payee	Service
300945	£114.74	Contract Natural Gas	V. Hall
300946	£268.80	Petersfield Town Council	Bin Contract - Feb and March
300947	£338.00	HALC	Affiliation fees
300948	£60.00	Ray Street	Website management (Jan-March)
300949	£212.50	Arbrook Tree Care	50% of cost of hedge cutting (Sheet Rec)
300950	£59.04	HCC County Supplies	V. Hall cleaning supplies
300951	£210.00	Frank and Bill	Sheet Common - clearing bracken
300952	£225.70	Castle Water	Allotments
300953	£52.81	Castle Water	V. Hall
300954	£140.00	A.W. Clear	Re seeding/fertilising - Sheet Rec
300955	£520.00	Sheet Music	Caretaking - V. Hall
300956	£84.74	HMRC	Clerk - Tax and N.I.
300957	£732.09	J. Hollington	Clerk - April (new rate)
<b>Total</b>	<b>£3,018.42</b>		

19/75 Roads and Traffic

- (a) Village Street – There have been further incidents of large vehicles becoming stuck in Village Street resulting in damage to vehicles and property. The Parish Council has already highlighted this problem via Ian Janes at Hampshire Highways who explained the statutory regulations preventing a physical narrowing of the road but Cllr. Martin has approached him again and he has agreed to meet with Sheet P.C. representatives to discuss the matter further. It may be possible for measures to be undertaken under the Community Funded Initiative Scheme – this is a scheme whereby Hampshire Highways design a scheme, but it is externally funded via the Parish Council, S.106 monies, County and District Councillor funding, etc. The scheme can cover visual road narrowing schemes such as village gates, road linings, kerbing, etc. It was agreed that Cllrs. Martin, Forrest, and Clear would meet with Ian Janes to discuss this further.
- (b) Condition of the bank in Mill Lane – The HCC Geotechnics Team has visited the site and will be carrying out further investigations to assess the problem. Access to the allotments is required - Cllr. Forrest will set up a meeting on site.

19/76 County Councillor's Report – The County Councillor said he was impressed with Sheet Parish Council for being so pro-active and confirmed that he would be happy to help support the Council with the roads and traffic issues if necessary. He also hi-lighted that HCC now has a dedicated fly-tipping officer whose role is to co-ordinate action to address fly-tipping – as a result of this, a security camera is to be installed on Stoner Hill in Steep to combat the regular issue of fly-tipping there.

- 19/77 EHDC Up-date – District Councillor, Nick Drew, confirmed that Cllr. Noble’s grant pot had been used up on projects within the parish – details of the use of the funds had been sent to the Clerk and circulated to Councillors. Because of the changes to ward boundaries, Sheet is new to Cllr. Drew and whilst out and about on the election campaign he had been talking to many of the residents. He was pleased to have received many positive comments on fly-tipping, parking enforcement (Love Lane), and litter.
- 19/78 Recreation Ground
- (a) Scout Hut Lease – The signed document has not yet been received from Scout Headquarters.
  - (b) Play Equipment – The new play equipment has been installed – the quality of the equipment and installation is superb.
  - (c) Entrance – The post on the latch side of the gate has now been replaced
  - (d) Cladding for the shed – No date for this work has been received.
- 19/79 Village Green – Cllr. Glancy has received a quote for installation of an electricity supply to the Village Green from a specialist company in the sum of £6,000. It was felt that this was rather high (although acknowledged that it may be difficult to find other companies that can do this type of work for alternative quotes) and alternative options were discussed. The Clerk was asked to find out whether SDNPA would be prepared to match fund the cost if Sheet P.C. were to go ahead. Cllr. Drew said that he would make enquiries via Froxfield Parish Council as they have installed something similar.
- 19/80 Millennium Field – Cllr. Clear reported that he met with the Woodland Trust representative who had explained the various options available from them for free whips/guards/trees etc. It was agreed that Cllr. Clear would draw up a sketch plan of new planting for consideration at the next meeting. Cllr. Biddlecombe will make a separate appointment with the Woodland Trust representative to discuss options for Sheet Common.
- 19/81 Sheet Common – Cllr. Biddlecombe confirmed that Bill Robinson and Frank Spooner had made a good job of clearing a large amount of bramble at the Common. As it is now bird nesting season, clearance work will be halted until August.
- 19/82 Sheet Allotments – There have been reports of a small amount of petty theft at the allotment site – however, it is not clear whether plot holders are locking the double gates at night. The Clerk was asked to send out a reminder to plot holders asking them to lock the gates if they are the last to leave the site.
- 19/83 Sheet Village Hall –
- (a) Lighting – It was noted that the lighting on the far side of the lobby is very poor and agreed that the Clerk should ask DNE Services to install some new lights in this area as soon as possible.
  - (b) Refurbishment of the Disabled W.C. – A quote from DNE Services for the refurbishment of the disabled W.C. was discussed. Alternative quotes will be sought for comparison purposes.
  - (c) Access to eaves space – The Clerk was asked to chase the quote for the access hatch to the loft space from DNE Services.
- 19/84 Flood Group – The draft Flood Management document has been checked for accuracy by EHDC and HCC and was circulated to Councillors prior to the meeting for info. It was agreed that the document should now be circulated to Mill Lane residents who are most likely to be affected by flooding.
- 19/85 Elections 2019 – The Chairman confirmed that the election for Sheet P.C. is uncontested and thanked Councillors who are standing again. This year there will be one vacancy on the Council as Cllr. Clarke has decided not to stand for re-election. The Chairman thanked Cllr. Clarke very much for all his hard work on behalf of Sheet Parish Council – Cllr. Clarke was the first Chairman of the newly formed Sheet Parish Council in 2012 – his guidance and knowledge has been much appreciated over the years.

It is hoped to co-opt a new Councillor to the vacancy as soon as possible - the role will be advertised on the website and noticeboards as per previous years.

19/86 Annual Parish Assembly 2019 – The Annual Parish Assembly will be held on Thursday, 23rd May\*\* - Cllr. Clarke has been invited to be the Speaker and has agreed to share some “Odd Stories About Sheet”. The Annual Parish Assembly is an opportunity to engage with the public and it was agreed to also consult residents about the woodland areas in the Millennium Field and Sheet Common during the meeting.

**\*\* Following the Parish Council Meeting, EHDC advised that the Village Hall may be required as a polling station for the European Elections on 23<sup>rd</sup> May and so it was agreed to change the date of the Annual Parish Assembly to Thursday, 9<sup>th</sup> May.**

19/87 Date of Next Parish Council Meeting – The next meeting of the Parish Council will be the Annual General Meeting on Tuesday, 14<sup>th</sup> May 2019 at 7.30 p.m.

The meeting closed at 8.40 p.m.

# **COUNTY COUNCILLOR REPORT TO SHEET PARISH COUNCIL**

**9 APRIL 2019**

## **1. Major new contract for care technology**

Hampshire County Council is set to invest up to £67 million in care technology over the next ten years to support the growing number of elderly people and younger adults with disabilities in Hampshire. Through a new contract with PA Consulting, the Authority expects the number of adults using technology to help them to live more independently to grow significantly over the next decade, with some 20,000 new people set to benefit over the next five years alone.

The partnership between Hampshire County Council and PA Consulting is recognised as industry leading in the use of technology in adult social care, both nationally and internationally.

This has been demonstrated most recently through the ‘world first’ trial of the use of Amazon’s Alexa voice activated technology to support adults with physical disabilities to continue living independently in their own homes.

The County Council’s new contract with PA Consulting is for five years, with the option to extend for a further five.

As part of the new contract, a ‘private pay’ service will also be pursued. This will enable adults who do not qualify for adult social care support to purchase the wide range of proven care technology now available to the County Council’s social care clients. Third parties, including other local authorities and

NHS partners, will also be able to buy TEC services from Hampshire.

## **2. Fly-tipping action**

Hampshire County Council has a dedicated fly-tipping officer, Gareth Roberts, whose job it is to co-ordinate action to address fly-tipping. The initiatives being pursued – including social media publicity, night raids, signage and cameras – have had some success because the overall amount of tonnage being fly-tipped in Hampshire has gone down significantly.

Following some lobbying by me, there is now a plan to install a camera and signage at the Stoner Hill lay-by site. This will happen in mid-April and hopefully it will have an appropriate deterrent effect.

You can search on Twitter for #responsiblerubbish to see more about Hampshire's action on this issue.

## **3. Update on South Downs National Park Trust**

The South Downs National Park Trust is a charity which is completely independent of the South Downs National Park Authority. The Trust raises money for projects which conserve and enhance the National Park and support the health and wellbeing of our communities.

The Trust has just completed a very successful first year in which it raised over £120,000. A Development Board chaired by the Duke of Richmond has been set up to oversee fundraising projects. A wine auction dinner is planned for November 2019. The Trust now has its own website and it is quite good. Certainly it is worth a look. It is at <https://www.southdownstrust.org.uk/>

It would be great to raise awareness of the Trust and to have it considered as a candidate for fundraising initiatives.

**RUSSELL OPPENHEIMER**  
**County Councillor for Petersfield Hangers**