

DRAFT

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of the Meeting of Sheet Parish Council held on Tuesday, 8th January 2019 at 7.30 p.m. at Sheet Village Hall

Present: Cllrs. Ron Dark (in the Chair) Robin Forrest Will Glancy
Tony Clear Vaughan Clarke Gail Martin,
Alan Biddlecombe Brian Bird

In Attendance: Clerk, Jenny Hollington

There were 2 members of the public present at the meeting.

- 19/01 Apologies – Apologies had been received from County Councillor, Russell Oppenheimer.
- 19/02 Minutes – The Minutes of the Parish Council Meeting held on 11th December were approved and signed.
- 19/03 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda – Cllr. Clarke declared an interest in item (d) under Finance, as he is a Trustee of the Petersfield Museum.
- 19/04 Public Comment –
 - The Website Manager has written to give notice that he is resigning from the end of March – this will be included to the February agenda as an alternative solution will need to be found.
 - District Councillor, Nick Drew, popped in at the end of the meeting to introduce himself. He explained that, because of recent changes to ward boundaries, Sheet is to be included within the Steep and Froxfield ward from May. If re-elected, he looked forward to being able to work alongside members of Sheet Parish Council and residents in resolving any parish issues.
- 19/05 Planning – Current applications:

SDNP/18/063 09/HOUS	Single storey rear extension and 2-brick rear extension, 2-storey side extension, new open sided porch and new bay window following demolition of single storey conservatory and attached storage shed	8 School Lane, Sheet GU32 2AS	No Objection
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- 19/06 Finance
 - (a) Budget 19/20 – This had been discussed fully at the December meeting, minor amendments made, and a final copy circulated prior to the meeting. The budget 19/20 was approved.
 - (b) Reserves - It was noted that forecast cash holdings for March 2020 include some £8,000 of third party deposits and CIL funds. The Council have earmarked £50,000 for asset refurbishment, £30,000 for a potential car park at Church Field, and £10,000 for refurbishment of the Old Billiard Room, leaving a general reserve of £30,000.
 - (c) Precept 19/20 – A precept of £41,713.00 was agreed. This will ensure that the charge per household is kept the same as last year (note – there are now more houses in the village, so the Parish Council income is slightly higher).
 - (d) The bank reconciliation for December had been circulated prior to the meeting and was approved and signed by Cllr. Biddlecombe.
 - (e) Fundraising Proposal – Petersfield Museum (Cllr. Clarke left the meeting) – As part of the Museum’s expansion and improvement programme, local organisations are being asked to donate £30 to have a

brick engraved for display within the courtyard area. Following discussion, a grant of £30 was approved, as the new, improved, Museum will be a much-appreciated amenity for parish residents.

(f) Cheques for January payment were approved as follows:

Chq No.	Amount	Payee	Service
300914	£36.54	CNG	Gas - V. Hall
300915	£72.00	DNE Services	Entrance Lights - V Hall
300916	£520.00	Sheet Music	Venue management
300917	£2.63	HCC (County Supplies)	bin liners
300918	£672.61	J. Hollington	Jan + expenses
300919	£38.06	HMRC	Clerk Tax and N.I.
300920		Petersfield Museum	grant request
Total	£1,341.84		

19/07 Use of S.106 monies – The Clerk is liaising with Tony King of Hand Made Places and EHDC for pre-application planning advice re. installation of new play equipment.

19/08 Use of CIL monies – Infrastructure projects for SDNPA CIL monies were discussed. Suggestions included supplying power to the Village Green for village events, and low-level lighting for Village Street in keeping with SDNPA Dark Skies Policy. The Clerk was asked to follow these proposals up.

19/09 Roads and Traffic

Village Street Access – At the last Parish Council meeting a resident had asked whether a physical narrowing of Village Street access could be considered to prevent the continuing problem of large vehicles ignoring signage and becoming stuck half way down the very narrow street. Ian Janes, Senior Traffic Management Engineer, had responded to the Parish Council’s query, attaching a copy of the Village Street width limit order. This is an environmental limit which prohibits vehicles wider than 6’6” from driving along the street, However, vehicles wider than 6’6” are permitted to access the road for legitimate reasons, meaning that physical barriers would not be appropriate. Mr. Janes also explained that significant changes to the existing order would be required to make the existing limit physical rather than environmental and he said he would be unable to recommend these changes as current HCC policy limits these measures to injury accident problems.

Pedestrian improvements at School Lane/Farnham Road - Nothing further has been heard from EHDC or HCC.

Speed on London Road – The speed limit reminder sign from EHDC has been re-installed on the London Road as it appears that there were problems with the battery during the initial installation - this has now been resolved. The Parish Council will continue to monitor the results via EHDC.

Feedback will be sought from the Speedwatch Group currently monitoring Stoner Hill and Bell Hill in Steep to find out whether this scheme might be an option to control speed on the London Road and Pulens Lane.

19/10 County Councillor’s Report – Although unable to be present, the County Councillor had sent through a report which had been circulated prior to the meeting and which was discussed. The report will be made available via the Parish Council website and is appended to these minutes.

19/11 Open Spaces

Sheet Scout Hut Lease – Some minor technical points are being cleared, but it is hoped that this will be finalised within the next few weeks.

Mill Lane – It was noted that the bank is eroding in the very narrow part of the sunken lane adjacent to the allotment site. The Clerk was asked to contact Joe Lait and/or Andrew Wood at Hampshire Highways to find out what can be done to improve the situation and prevent further damage.

Sheet Common – The BMX track is looking very untidy and cluttered with tarpaulins and cannisters – Cllr. Forrest will speak to the User Group and ask them to clear up the site.

19/12 Sheet Allotments – There has been a report of a theft of wheels from a trailer kept at the allotments over the New Year. The Clerk was asked to e-mail tenants reminding them of the importance of locking the entrance gates at night and keeping equipment locked away.

19/13 Sheet Village Hall

Front path to Village Hall – The new front pathway is to be laid over 2-days from Monday, 14th January (weather permitting) – the contractor will ensure that access is available for classes/groups and extra lighting will be provided at dusk. The Clerk was asked to inform regular hirers.

Old Chairs and Piano – It was agreed that these items should now be removed from the hall as they are not required – Cllrs. Forrest and Dark undertook to clear these items before the next meeting.

19/14 Correspondence

EHDC National Take-over Day – Following this session at EHDC with children from Sheet School attended by Cllrs. Martin and Glancy, a note providing the children’s “wish-list” for the village and questions for Sheet Parish Councillors has been received – the Clerk was asked to respond to the children’s feedback.

19/15 Forthcoming Meetings

HCC Highways and Transport themed Town & Parish Council event – Wednesday, 13th March 5.45 – 8.30 p.m. in Winchester – The Chairman hoped to be able to attend this meeting on behalf of Sheet P.C.

19/16 Terms and conditions of Clerk’s employment – Members of the public were excluded from the meeting and the Clerk left the room for this item. Following discussion, the Clerk was advised that an increase to the hourly rate of pay had been approved as from April 2019.

19/17 Date of next P.C. Meeting – Tuesday, 12th February 2019 at 7.30 p.m. at Sheet Village Hall.

The Meeting closed at 8.44 p.m.