

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of a Meeting of Sheet Parish Council held on Tuesday, 8th March 2016 at 7.00 p.m. at Sheet Village Hall

Present: Cllrs. Ron Dark (in the Chair) Will Glancy Robin Forrest
 Gail Martin Vaughan Clarke Tony Clear
 Alan Biddlecombe Brian Bird

In Attendance: Mr. Mike Garner and Mr. Andy Ramus, Landowner and Architect (Stocklands)
 Jenny Hollington, Clerk

There were 11 members of the public in attendance throughout the meeting.

- 16/44 Apologies – Apologies had been received from the District Councillor, Nicky Noble.
- 16/45 Minutes – The Minutes of the Parish Council meeting held on 9th February 2016 were approved and signed.
- 16/46 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda.
- 16/47 Public Comment – There were no comments on items not included on the Agenda.
- 16/48 Presentation – Proposals for land behind Pulens Lane – Mr. Garner and Mr. Ramus, were introduced. They are the developer and architect for the land at Stocklands, off Pulens Lane and wished to brief Councillors on their intentions. The Chairman stressed that this agenda item was for information only, and no decisions would be made.

Mr. Garner gave a brief background history of Stocklands and his family’s involvement with the property and land. Mr. Ramus then explained the topography of the area and how the landscape character had influenced the design concept of the 5 properties. Mr. Garner confirmed the proposal will be considered by the SDNPA Review Panel within the next week or so, after which, depending on feedback, a planning application will be submitted.

- 16/49 Planning – Current planning applications were discussed –

SDNP/16/00400 /HOUS	Garage with ancillary accommodation above, following demolition of previous outbuilding	49 Town Lane, Sheet GU32 2AF	No Objection
SDNP/16/00735 /HOUS	2-storey rear extension, single storey front extension, and extension of dropped kerb to allow 3 cars to be parked on site	23 Inmans Lane, Sheet GU32 2AN	Objection – size, over-shadowing, parking
SDNP/16/00813 /FUL	Detached timber temporary dwelling, separate detached studio/workshop with ancillary parking/turning/yard area	Broadlands Meadow, Town Lane, Sheet	Objection – outside settlement boundary, access.

- 16/50 Flooding – S. Water representatives have not responded to residents of Mill Lane following the recent problems with overflowing sewers during the heavy rain. It was agreed that this item should be kept on the Agenda for April and in the meantime the Clerk should try to contact Dr. Dart to ascertain whether there will be any further action by S. Water.

16/51 Community Resilience – Cllr. Martin and the Clerk are in the process of liaising with residents of Mill Lane and Rebecca Munday of EHDC to organise an initial meeting.

16/52 Finance –

(a) The bank reconciliation for February, circulated prior to the meeting, was approved.

(b) Grant Applications –

- A grant application from Sheet School for £500 towards the design and production of a 3D sculpture to be placed at the front of the School was discussed and approved.
- A grant application for £200 towards prize money and licence fees for the Sheet Film Festival was discussed and approved.

(c) The following cheques were approved for March payment:

Chq No.	Amount	Payee	Service
300510	£24.80	E-on	V. Hall - electricity
300511	£423.89	AVS Fencing Supplies	Footpath repairs
300512	£2,334.00	Nick Rook-Blackstone	Allotment clearance
300513	£550.00	M. Stanton	Barbeque - Sheet Common
300514	£624.00	Sheet Music Ltd	Caretaking/Cleaning - V. Hall
300515	£664.32	J. Hollington	Clerk (March + £54 exp)
300516	£65.68	HMRC	Tax/NI - March (Clerk)
300517	£120.56	Contract Natural Gas	V. Hall - gas
300518	£500.00	Sheet Primary School	Grant towards sculpture project
300519	£200.00	Sheet Film Club	Grant towards Film Festival
Total :	£5,507.25		

(d) Village Hall Hire Charges – The current hire charges were discussed but felt appropriate when compared with other local halls. It was agreed that the hire charges should therefore remain the same for 2016/17.

(e) Rent Charges

- The Old Billiard Room – it was noted that although the Lion and Unicorn Players currently pay a fairly low rent, they are undertaking maintenance work to the building and have become more involved with the community, following the recent Murder Mystery evening and play held at the Village Hall. It was therefore agreed that there should be no increase to the rent for the OBR.
- Sheet Scout Hut/Stepping Stones Nursery – The building is due to be renovated and the groups are facing extra costs – it was agreed that there should be no increase in rent 2016/17.
- Sheet Allotments – As there are several empty plots and a need to attract new tenants, it was agreed to maintain the current plot rental charge until things are back on an even keel.

16/53 Waste Contract – Landscape Group have not responded to a request for a revised contract price for 8 bins, as opposed to 9, after receipt of a new contract for 2016/17 proposing an increase of 30% in cost. An alternative quote has been received from Petersfield Town Council at £3.50 per bin (as opposed to £7.00 per bin proposed price by Landscape Group). It was unanimously agreed that the quote from Petersfield Town Council should be accepted.

- 16/54 The Lengthsman Scheme – It was agreed that Councillors should send their suggestions for work to be carried out by the Lengthsman to the Clerk – this will then be circulated for prioritisation.
- 16/55 Developer’s Contributions – There has been no further up-date from EHDC with regard to unpaid contributions for the Sunnymede Estate.
- 16/56 Roads and Traffic
- (a) Mill Lane – It appears that only some of the work has been carried out – Cllr. Clarke will check and follow up.
 - (b) Road signage for Village Street – A works order has been placed and installation is anticipated in March. Smaller electrical works will subsequently be carried out to tidy up the electrics.
 - (c) White lines at junction of Village Street/Mill Lane – Cllr. Martin has now spoken to the local engineer, who has confirmed that this job has been logged and will be carried out as soon as possible.
 - (d) A272 Midhurst Road - It was agreed that the Clerk should write in support of the proposed 50 mph speed restriction.
- 16/57 Sheet Allotments
- (a) Deposits – It was agreed that, in view of the cost of clearing plots which are left in bad condition, deposits should be increased to £100 for a 10 rod plot. Deposits for the smaller 5-rod plots will remain the same as currently (£60).
 - (b) Improvements to the main track – This work will be carried out in the next couple of weeks.
 - (c) On-going maintenance of vacant plots – Nick Rook-Blackstone has done a good job of clearing the plots of rubbish (completely filling a skip at his farm). He will now spray the plots to suppress weeds. As soon as a tenant is found for each plot, it will be rotavated.
 - (d) Advertising – It was agreed that the vacant plots should be advertised via the website, noticeboards and Petersfield Post.
- 16/58 Sheet Common –
- (a) Barbeque – The barbeque is now in place and looks extremely sturdy and well built. It was agreed that Cllrs. Biddlecombe and Forrest should liaise to order an appropriate safety sign (wording as per current temporary sign) from Signs Express to be attached to the back of the barbeque.
 - (b) Correspondence regarding the use of motorbikes – It was agreed that extra signage should be installed at the entrance to the Common stating that the land is subject to restrictions. If youngsters are seen on motorbikes, they should be stopped. The incidents will be reported to the police if they continue.
- 16/59 Millennium Field – SDNPA will be carrying out wildflower seed sowing on Monday, 14th March at 10.00 a.m. – Volunteers are very welcome.
- 16/60 Seating – It was agreed that a Working Party consisting of Cllrs. Bird, Dark and Forrest will repair the two benches at the Recreation Ground over the weekend of 19th/20th March.
- 16/61 Sheet Village Hall
- (a) Installation of AED Defibrillator – Cllr. Forrest has obtained £875 grant funding from the District Councillor’s community fund towards the cost of the defibrillator - further funding may also be available from the BHF after April. DNE Services have confirmed they will extend the electricity supply to the outside wall at the same time as they carry out the re-decoration of the lobby to keep costs down. It was agreed that the defibrillator will be ordered once a date for the decorating is confirmed.
 - (b) Maintenance issues –

- Roof tiles – It was agreed that DNE Services should be asked to replace all the slipped roof tiles
- Rear fire doors – It was agreed that DNE Services should be asked to gloss paint the outside of the rear fire doors.
- Back wall between the Village Hall and Lion House – it was agreed that the Clerk should obtain quotes for repair with possible installation of a gateway through to the garden at Lion House (in case of fire).

(c) The proposals to replace the flooring and buy new stackable seating have now been included to support the request for use of developer's contributions for community facilities for the planning application for 11 houses on land behind School Lane. It will therefore now be necessary to wait to hear back from Mr. Tweddle at EHDC before taking any further action.

16/62 Village Pubs as Community Assets – The Chairman confirmed that further details to be included in the application will be sent to the Clerk as soon as possible.

16/63 County Councillor Report – The County Councillor's report for March is appended to the Minutes.

16/64 To Exclude Members of the Public in order to discuss tenders received for Grass Cutting Contracts within the Parish and Caretaking at Sheet Village Hall

It was resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding the Caretaking and Grass Cutting Contracts.

Following discussion it was unanimously agreed that the tender received from Sheet Music Ltd for the Caretaking Contract at Sheet Village Hall in the sum of £6760 + VAT be accepted.

Following discussion, it was unanimously agreed that the tender received from A.W. Clear, for maintenance of the Millennium Field in the sum of £1700.00 be accepted.

Following discussion, it was unanimously agreed that the tender received from A.W. Clear for cutting the Village Green, Old Mill Lane, and Sheet Recreation Ground in the sum of £1200.00 be accepted.

16/65 Date of next Meeting – The next meeting of Sheet Parish Council will be held on **Tuesday, 12th April 2016.**

The meeting closed at 9.15 p.m.