

DRAFT

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of the Meeting of Sheet Parish Council held on Tuesday, 8th May 2018 at 7.30 p.m. at Sheet Village Hall

Present: Cllrs. Ron Dark (in the Chair) Alan Biddlecombe Robin Forrest
Will Glancy Gail Martin Tony Clear
Vaughan Clarke

In Attendance: Clerk - Jenny Hollington

There were 3 members of the public present during the meeting.

18/80 Apologies – Apologies had been received from Cllr. Brian Bird, County Councillor, Russell Oppenheimer, and District Councillor, Nicky Noble.

18/81 Election of Chairman – Cllr. Ron Dark was elected as Chair of Sheet Parish Council and the declaration to accept office was signed and witnessed.

18/82 Election of Vice-Chair – Cllr. Gail Martin was elected as Vice-Chair of Sheet Parish Council.

18/83 Parish Councillor Responsibilities – It was agreed that responsibilities will remain as currently (see appended list)

18/84 Minutes – The Minutes of the meeting held on 10th April 2018 were approved and signed.

18/85 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda – none declared.

18/86 Public Comment –

- A resident enquired about the Parish Council’s response to the SDNPA consultation on the development brief for land behind Pulens Lane. The Chairman confirmed that this had been considered at the April meeting and a response sent reiterating the Parish Council’s objection to the proposal.
- A parish resident e-mailed to say that she has signed up to the Daily Mail “Great Plastic Pick-Up” and nominated an area by the cycle path off the Farnham Road to be the focus for “Spruce Up Sheet”. They are planning the “pick up” for Saturday, 12th May between 9.00 a.m. and midday and would welcome other villagers to join them.

18/87 Finance

- (a) The Annual Governance Statement 2017-18 was approved and signed;
- (b) The Accounting Statement 2017-2018 was approved (subject to internal audit), and signed.
- (c) The April bank reconciliation, circulated prior to the meeting, was approved and signed
- (d) Cheques for May payment were approved as follows:

Chq No.	Amount	Payee	Service
300815	£2,710.33	DNE Services	Stud wall and door - V. Hall
300816	£71.02	CNG	Gas - V. Hall
300817	£24.00	HALC	Data Protection training - Clerk

Sheet Parish Council – Minutes of Annual Meeting – 8.5.18

300818	£134.40	PTC	Bins - March
300819	£88.80	Pewcorner Woodworks Ltd.	Brackets & polish handrail - V.Hall
300820	£990.00	Chris Budd	Repair track - allotments
300821	£624.00	Sheet Music Ltd	V. Hall
300822	£37.86	HMRC	Tax - N.I. - Clerk
300823	£666.31	J. Hollington	Clerk - May
300824	£60.00	P.D. Crouch	Plumber (water leak at allotments)
Total :		£5,406.72	

18/88 Planning –

(a) Current Planning Applications:

SDNP/18/014 56/FUL	Extension of existing tennis and netball court footprint with associated ground level changes and retaining wall	Churcher's College, Ramshill, GU31 4AS	Objection – original concerns have not been addressed
SDNP/18/016 43/HOUS	Demolition of existing single storey garage, wc and utility and replace with new garage and 2-storey side extension and associated works	4 Hazelbank Close, Petersfield GU31 4BY	No Objection
SDNP/18/020 19/HOUS	1st floor side extension, single storey rear extension following demolition of conservatory	18 Inmans Lane, Sheet GU32 2AN	No Objection
SDNP/18/020 03/HOUS	Garage conversion including new front bay and external changes to the side – a new flue and to the rear covered porch, replacement decking/terrace and a new upvc window	4 Inmans Lane, Sheet GU32 2AN	No Objection (subject to Conservation Officer's comments)

18/89 GDPR – An up-dated Data Protection Policy incorporating changes required by GDPR had been circulated prior to the meeting and was discussed and approved.

18/90 Sheet Recreation Ground –

Scout Hut Lease – The Scout Group have requested a 25-year lease (rather than 15-year) and the Parish Council had no objection to this. The 5-year break clause will be retained. The Chairman will instruct Solicitors to draw up the new lease on this basis.

Stepping Stones Playgroup – Correspondence has been received from the Treasurer of Stepping Stones Playgroup to explain a last-minute re-think over the proposal to lift a portacabin over the hedge from the Half Moon Pub into the Recreation Ground because of concerns about overhead cables. Instead, it has been agreed that the portacabin will be positioned in the grass garden area at the pub. Sheet Parish Council wished to record thanks to the Landlord at the Half Moon for his help in this matter.

18/91 S.106 Monies – Use of the S.106 monies held by SDNPA following the sale of houses on land behind School Lane was discussed:

- **Open Space** – 5 sites have been selected for new benches and picnic table:

Wheelchair friendly picnic table – Sheet Common (adjacent to barbeque area)
1 x bench – Sheet Common (view to South Downs)

- 1 x bench – Old Mill Lane (overlooking the River)
- 2 x benches – Millennium Field
- 1 x Mill Lane (on land owned by Parish Council)

The Clerk will obtain 3 quotes for these items for the June meeting.

- **Community buildings** –

New Flooring at the Village Hall – Two quotes have been received and a third is awaited - this item will be discussed/approved at the June Meeting.

Tables and Stacking Chair system for the Village Hall – Three quotes had been received – Following discussion it was agreed to go with Mogo Direct based on comfort of chairs and design features. The Clerk will complete the S.106 application form and submit to EHDC/SDNPA for these items.

- **Recreation Ground** – Thumper Tower - In Cllr. Bird's absence this item was deferred to the June Meeting.

18/92 Roads and Traffic –

Farnham Road – The preliminary feasibility study for Village centre improvements had been circulated prior to the meeting. There are queries about costs and priorities which will be discussed with EHDC Transport representatives at a meeting arranged for Thursday, 17th May at 2.00 p.m. Cllrs. Dark, Martin and the Clerk will attend.

Bollard – Cllr. Martin reported that if a bollard can be sourced to match existing, the missing bollard outside the Nursery will be replaced within the month.

London Road Parking – Cllrs. Dark and Martin met with a representative of the Winton Players and local resident who have applied for a licence to improve the surface of the verge outside the Winton Players Hut for car parking. It appears that the area to be improved is not as large as at first feared and should not attract more vehicles than use the area currently (the area has historically been used by Winton Players for parking, but has become very boggy recently). It is understood that the intention is to lay a form of plastic mesh flush with the existing area, fill with soil and re-seed, so it should be invisible. Because the proposal has been reduced considerably due to cost, it was agreed that no further action should be taken. The applicants have asked whether the Parish Council would consider a grant towards the cost of the work but after discussion it was felt that this would not be appropriate use of funds.

18/93 Millennium Field – The majority of the wood has now been removed from the field, but the area requires raking and re-seeding. It was agreed that Cllr. Clear should go ahead and that the cost should be deducted from the deposit cheque.

18/94 Lengthsman Scheme – Three of the signposts have been installed at Sheet Common and the footpath at the Rother Bridge has been cleared. There is still work outstanding including clearing the mud from the road in Mill Lane, and cutting back the hazel at the Old Billiard Room. Once this has been done, the Lengthsman will also be asked to lay scalplings on the footpath from Pulens Lane to Old Mill Lane and to clear the weeds.

18/95 Sheet Allotments – The work to improve the surface of the track has been carried out – the pot holes have been filled with planings, the top layer scraped away from the deeply rutted part of the track and drainage channels dug at the boggy corner. The track appears much improved but will be monitored.

18/96 Sheet Common - The BMX User Group have started a clear up of the area and taken the old tarpaulins, etc. to the dump. They are anxious for it to be noted that they are not responsible for the activity at the barbeque site.

18/97 Sheet Village Hall

Bike Rack – This will be installed shortly now that the weather has improved.

Half Term Block Booking – The Lion & Unicorn’s request to hire the Village Hall each evening (Tuesday – Saturday) during the February half term was discussed. It was noted that this would mean cancelling 2 long standing regular hires and moving another. It was agreed not to cancel classes unless suitable alternatives could be arranged.

Upstairs Meeting Room – The quote to repair the large crack in the ceiling in the upstairs meeting room and the drainage channel/damp patch in the entrance lobby has not yet been received.

Planting – A budget of £50-60 for planting up the pots at the front of the Village Hall, and £80-£100 for the two flower beds was approved.

18/98 No 54 and 91/92 Bus Routes – There has been no response so far to the poster placed at the bus stop asking residents using these services to get in touch. It was agreed to discuss again at the June meeting to allow more time for feedback.

18/99 County Councillor’s Report – Although unable to be present, Cllr. Oppenheimer had sent a report which is appended to these minutes. The report covered the appointment of an inspector for the SDNPA Local Plan and the appointment of a new Secretary of State.

18/100 District Councillor Report – Although unable to be present, Cllr. Noble had sent a note to say that she had given a grant of £500 to the Scout Group towards the renovation of the Scout Hut.

18/101 Forthcoming Meetings – The Annual Parish Assembly is to be held on Thursday, 10th May. SDNPA Ranger, Laura Deane will give a talk on local Ecology and refreshments will be served. All parish residents are welcome to attend.

18/102 Date of next P.C. Meeting – Tuesday, 12th June 2018 at 7.30 p.m. at Sheet Village Hall.

The meeting closed at 9.20 p.m.