

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of a Meeting of Sheet Parish Council held on Tuesday, 11th April 2017 at 7.30 p.m. at Sheet Village Hall

Present: Cllrs. Ron Dark (in the Chair) Gail Martin Tony Clear
Will Glancy Robin Forrest Vaughan Clarke

In Attendance: Jenny Hollington, Clerk

There were 3 members of the public present during the meeting.

- 17/73 **Apologies** – Apologies had been received from Cllrs. Alan Biddlecombe and Brian Bird.
- 17/74 **Minutes** – The Minutes of the meetings held on 14th March 2017 were approved and signed.
- 17/75 **Declarations of Interests** – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda. Cllr. Forrest declared an interest in the second item of planning on the Agenda – 41 Pulens Lane – as the owner of the property.
- 17/76 **Public Comment** –
- The Parish Council and, in particular, Cllr. Clear were thanked for organising the recent landscaping work to the front of the Village Hall which has vastly improved the appearance of the building.
- 17/77 **Planning** – Current planning applications were discussed: Cllr. Forrest left the room for the discussion on 41 Pulens Lane.

SDNP/17/00877 /HOUS	2-storey extension to rear following removal of conservatory	16 London Road, Sheet GU31 4BE	No Objection, subject to concerns re boundary and light
SDNP/17/01210 /OUT	Outline – Replacement dormer bungalow, car port and shed following demolition of bungalow	41 Pulens Lane, Sheet GU31 4BZ	No Objection

- 17/78 **Sheet Film Festival** – Following on from the discussion at the March Meeting about the structure and funding of the Sheet Film Festival, Cllr. Glancy reported that he is to have talks with members of Sheet Film Club with regard to the possibility of the Film Festival being run under the umbrella of their organisation. In the meantime, he continues to seek sponsorship for the event as well as match funding but, as yet, nothing has been confirmed. A grant request for £2000 towards funding of the event was discussed – Sheet Parish Council agreed, in principle, to support the Festival but felt that they needed more detail with regard to the overall ownership of the event, and detail of expenditure, before a final decision could be made. A Committee structure was suggested to apply for other sources of funding available via the District and County Councillors as per previous years. It was agreed that a final decision on this item should be deferred until the May meeting when Cllr. Glancy would have a clearer idea of structure, sponsorship and funding requirements.
- 17/79 **Finance**

Sheet Parish Council – Minutes of Meeting – 11.4.17

(a) The March bank reconciliation and bank statement had been circulated prior to the meeting and was approved and signed by the Chairman. The current account balance is 62,885.24, the deposit account balance is £10,001.97 and the building society reserve balance is £30,000.

(b) The following cheques for April payment were approved:

300664	£1,011.00	J. Rapley	Wooden posts - bmx track
300665	£95.87	CNG (replacement cheque)	Gas - V. Hall (Feb)
300666	£74.40	DNE Services	Replace faulty lights
300667	£2,205.88	Oasis of Petersfield	V. Hall (landscaping to front)
300668	£5,803.32	Mr. R.M. Parker	New lighting system
300669	£82.81	CNG	Gas - V. Hall (March)
300670	£624.00	Sheet Music Ltd	V. Hall Caretaking/cleaning (March)
300671	£284.00	A.W. Clear	Planting - V. Hall
300672	£22.22	HCC (County Supplies)	Cleaning gear - V. Hall
300673	£300.00	HALC	Affiliation Fee
300674	£4,055.00	Blackman Builders Ltd.	Back wall - V. Hall
300675	£134.40	Petersfield Town Council	Bins March
300676	£468.00	Pewcorner Woodworks	Painting new lights
300677	£92.90	HMRC	Tax and NI
300678	£611.27	J. Hollington	Clerk
Total :		£15,865.07	

(c) The actual to budget year-end figures were compared and discussed. They were found to be broadly as expected with no real surprises:

- Village Hall income is down slightly on budget – the Clerk was asked to check that invoicing is up to date;
- Village Hall property maintenance is higher than budgeted, due to the continuing up-grade of the building (including repair of the broken window, decorating of the meeting room and entrance hall and new electrics and lighting to entrance hall and meeting room)
- Allotments – the cost of clearing plots is higher than budgeted but overdue work has been carried out to neglected plots and the unused plots under the treeline have been cleared and grassed, to make on-going maintenance easier.
- Sheet Common – slightly over budget because of the decision to re-instate the boundary of the BMX track. Savings have been made with the new bin contract with Petersfield Town Council to counteract this;
- Capital expenditure is up following the purchase of the flood pod for Mill Lane, installation of the new AED defibrillator and the landscaping project to the front of the Village Hall.

17/80 Roads and Traffic

- Sheet School – Cllr. Martin has been invited to join the Travel Safely Working Group and will act as liaison between the School and Parish Council;
- Village Street – Further incidents of lorries stuck in Village Street have been reported but recent roadworks within the village may have contributed to this problem.
- Hollyhocks – A HCC contractor was seen spraying the hollyhocks in Village Street but was stopped from continuing by local homeowners. Cllr. Clarke confirmed that HCC have been asked not to spray in Village Street, and undertook to write to them again to make this clear. Cllr.

Clarke said he would also obtain signage to place along the wall as a reminder. It is hoped the hollyhocks will survive in places and self-seed again.

- The lights to signage at the top of Village Street have finally been connected.

17/81 Flooding – The flood pod is due to be delivered and built at the Millennium Field car park within the next 2-weeks. The synthetic sandbags have arrived and as soon as the flood pod is in place and secure the Clerk will arrange for the sandbags to be transferred to the flood pod.

17/82 Community Resilience Plan – The Community Resilience Plan has been reviewed and checked by EHDC and HCC and final amendments made. The Plan is now ready for distribution. Initially the Plan will be advertised to parishioners via the news page on the website.

17/83 The Lengthsman Scheme – Steep Parish Council, as lead parish, has asked all parishes within the cluster for their feedback on the first year of the Scheme – Sheet Parish Council agreed that they had taken full advantage of the Scheme and that it had been extremely successful. The Scheme will continue in the new financial year and new work priorities for Sheet will need to be agreed – Councillors were asked to bring suggestions to the next meeting.

17/84 Sheet Allotments – Cllr. Forrest confirmed that work to clear the vacant plots under the trees has been completed. Take up of vacant plots is still slow, but it is not thought worth re-advertising in the Petersfield Post as it had not generated enquiries previously.

17/85 Sheet Recreation Ground – In Cllr. Bird's absence, it was agreed to defer discussion on light casings and new safety surfacing for the table tennis table until the next meeting.

17/86 Sheet Common

- (a) Wooden bollards for BMX Track Boundary – These have now been cemented in and painted and look great.
- (b) Grounds maintenance – A South Downs volunteer group has thinned out Silver Birch and Holly with a view to providing a vista to the South Downs and back to Sheet from parts of the Common. The work will be on-going and will try to encourage a more diverse range of native species to provide a better habitat for species like Sweet Chestnut and Oak. A vote of thanks was proposed to all those who had given up their time on a Sunday to carry out this work.

17/87 Sheet Village Hall

- (a) Landscaping at front of the Village Hall – This is now complete and is a vast improvement. Following queries about the whereabouts of the bike rack, it was agreed that this would not now be required as cyclists can lock their bikes to the new front posts. Two more pots will be purchased to balance the planting scheme.
- (b) Stage Lighting – The new stage lighting has been painted and installed and is looking very impressive.
- (c) Back Wall – The work to rebuild the damaged back wall, and provide an emergency access gate is now complete. Cllr. Glancy was asked to purchase a sign to make it clear that access via the gate is for emergency use only.
- (d) Flooring – Following discussion at the last meeting, the Clerk followed up on quotes received last year for new lino in the small downstairs meeting room, entrance hall and main hall. However, the quotes are now out of date and need to be up-dated. New quotes will be sought, with a view to carrying out the work during the summer holiday.

17/88 County Councillor's Report – No report received.

17/89 District Councillor's Report – No report received.

17/90 Meetings Attended -

- EHAP&TC – Cllr. Clarke attended this meeting at which Simon Jenkinson, Head of Planning at EHDC, had given a planning up-date. He advised that CiL training is to be organised shortly by EHDC, but parish and town councils should cluster together within local groups to organise more specific planning training sessions, geared to their particular issues. Sheet P.C. have been invited by Buriton P.C. to cluster together with Steep, Stroud, Froxfield and Langrish for a training session and it was agreed that all Councillors should try to attend if possible, depending on date agreed.

17/91 Annual Parish Assembly – This year’s Annual Parish Assembly is to be held on Thursday, 27th April at 7.30 p.m. A training session run by David Williamson from South Central Ambulance Service, on how to use the newly installed defibrillator has been organised – this will be advertised via the website, noticeboards and posters.

17/92 Date of next P.C. Meeting – The Annual Meeting of Sheet Parish Council will be held on Tuesday, 9th May at 7.30 p.m. at Sheet Village Hall.

The meeting closed at 8.45 p.m.