

**SHEET PARISH COUNCIL**

**CHAIRPERSON:** Ron Dark

**CLERK:** Jenny Hollington

**Minutes of the Meeting of Sheet Parish Council held on Tuesday, 11<sup>th</sup> July 2017 at 7.30 p.m. at Sheet Village Hall**

**Present:** Cllrs. Ron Dark (in the Chair) Gail Martin Tony Clear  
Will Glancy Brian Bird Alan Biddlecombe  
Robin Forrest

**In Attendance:** County Councillor, Russell Oppenheimer (towards the end of the meeting)  
Clerk, Jenny Hollington

There were 3 members of the public present during the meeting.

17/134 **Apologies** – Apologies had been received from Cllr. Vaughan Clarke, and District Councillor, Nicky Noble

17/135 **Minutes** – The Minutes of the meeting held on 13<sup>th</sup> June 2017 were approved and signed.

17/136 **Declarations of Interests** – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda. None declared

17/137 **Public Comment** –

- Sheet Common – E-mail correspondence has been received complaining about the behaviour of youngsters at Sheet Common. The Community Support Police have been informed of the problem and will ensure that the area is included on their rounds. If residents see a problem, they are asked to report it to the Police via 101. Parish Councillors will also keep an eye out for troublemakers and try to discourage the behaviour.
- Seasonal clearance – It was reported that the hedge alongside Church Field is overhanging the footpath and there is also a problem of overgrown hedges on the other side of the railway bridge towards the Harrow. It was agreed that these items will be added to the Lengthsman's worksheet for July.

17/138 **Finance**

(a) Pension – The Chairman confirmed that Sheet Parish Council's statutory declaration has been made

(b) Bank Reconciliation – The bank reconciliation for June had been circulated prior to the meeting and was approved and signed.

(c) Review of Quarterly Actual to Budget Figures – The Chairman confirmed that the figures were broadly in line with what was expected with only a couple of anomalies:

- Property maintenance – the repair of the back wall at the Village Hall had previously been wrongly allocated under capital, rather than maintenance
- Village Hall income – currently lower than expected but this is because the annual hire for the Church has not yet been paid.

(d) Cheques – The following cheques were approved for payment:

<b>Chq No.</b>	<b>Amount</b>	<b>Payee</b>	<b>Service</b>
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300701	£22.22	Contract Natural Gas	Gas - V. Hall
300702	£121.14	SSE SWALEC	Electricity - V. Hall
300703	£54.61	S.E. Waterchoice	Water - V. Hall
300704	£134.40	Petersfield Town Council	Bins - June
300705	£60.00	N. Rook Blackstone	Mowing - allotments
300706	£60.00	Ray Street	website management (Apr-June)
300707	£1,703.00	A.W. Clear	Millennium Field + gate + grass cutting
300708	£624.00	Sheet Music Ltd	Caretaking/cleaning V Hall
300709	£92.90	HMRC	N.I. + Tax (Clerk)
300710	£624.54	J. Hollington	Clerk + expenses (July)
Total :	£3,496.81		

(e) As there is no Parish Council Meeting in August, a list of cheques payable in the normal course of business will be circulated to members of the Parish Council and authorised by cheque signatories. If there are any extraordinary payments to be made, a meeting will need to be called.

17/139 Parking problems in Merryfield Road and Love Lane - In the absence of Cllr. Clarke who had attended the meeting at Herne Junior School on behalf of Sheet P.C., this item was deferred until the September meeting.

17/140 Mill Lane Flood Pod – The synthetic sandbags are now in the flood pod. Once the key safe box is fitted, residents of Mill Lane likely to be affected by flooding will be informed of the code.

17/141 Village Green – As previously reported, the Horse Chestnut Tree is showing signs of bleeding canker. Cllr. Forrest has spoken to the Forestry Commission but the information received was not particularly relevant to individual trees. The bleeding canker is not currently threatening any limbs and the situation will continue to be monitored. As per last year, the leaves will be swept and burnt in the Autumn to remove shelter for the Chestnut Leaf Miner. It was noted that the village green tree was noticeably healthier than other chestnuts in the area, following this treatment last autumn.

17/142 Sheet Allotments – The newly planted grass strip under the trees is suffering in the dry weather. However, it has now been given its first cut and this will need to be repeated another couple of times over the summer. The Clerk was asked to organise this with Nick Rook-Blackstone.

17/143 Sheet Common – Cllr. Biddlecombe has spoken to Hampshire RoW who are happy for a boardwalk to be installed at the very muddy patch just past the cottages on bridleway 28. Cllr. Biddlecombe will measure up and obtain quotes.

17/144 Footpaths

**Installation of signage on Footpath 27** – No further information available.

**Resurfacing Footpath 28** – This work has been added to the Lengthsman's worksheet.

17/145 Sheet Village Hall

**Bike Rack** – Extra help is required to re-locate the log for use as a bike rack to the Village Green and this will be done over the summer.

**Flooring** – Three quotes have been obtained. However, the S.106 monies funding this project from the development behind School Lane, will not be available until the sale of the first of the houses - it was

therefore agreed to delay the project until the money is available, as the money cannot be claimed retrospectively.

**Regular Hirer’s Meeting** – To be organised for September.

17/146 County Councillor’s Report – There were several items of note to Sheet Parish Council:

- SDNPA Local Plan consultation [https://www.southdowns.gov.uk/wp-content/uploads/2017/06/PC\\_2017June15\\_Agenda-Item-7-Appendix-1.pdf](https://www.southdowns.gov.uk/wp-content/uploads/2017/06/PC_2017June15_Agenda-Item-7-Appendix-1.pdf) - this is particularly relevant in view of the proposed increase in housing allocation for Sheet
- Serving Hampshire – Public consultation on options for achieving cost savings <https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/balancingthebudget>
- HCC’s new road transport contract with Skanska commences on 1.8.17. Road or paving problems can be reported via <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems>
- Rural Communities Fund – This brings together four funds to make it easier for Parish Councils to apply for funding.

The County Councillor’s full report is appended to these Minutes.

17/147 District Councillor’s Report – No report available.

17/148 Correspondence

**Local Government Boundary Commission – Electoral review of East Hants Warding arrangements** – Correspondence had been circulated prior to the meeting. However, there were no concerns raised regarding this and it was therefore agreed that a “No Comment” response should be made.

**EHDC – Walking and Cycling Strategy** – It was agreed that a small sub-committee should meet to discuss this in more detail and respond on behalf of Sheet P.C. Because of her involvement with the School Travel Safely Group, Cllr. Martin was asked to lead, with input from Cllrs. Dark, Forrest, Bird and Biddlecombe

17/149 Date of next P.C. Meeting – A meeting to discuss planning will be held on Tuesday, 8<sup>th</sup> August at 7.30 p.m. The next full Meeting of Sheet Parish Council will be held on Tuesday, 12<sup>th</sup> September at 7.30 p.m. at Sheet Village Hall.

The meeting closed at 8.35 p.m.