

DRAFT

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of the Meeting of Sheet Parish Council held on Tuesday, 12th February 2019 at 7.30 p.m. at Sheet Village Hall

Present: Cllrs. Ron Dark (in the Chair) Robin Forrest Alan Biddlecombe
Tony Clear Gail Martin, Brian Bird

In Attendance: County Councillor, Russell Oppenheimer
Clerk, Jenny Hollington

There was 1 member of the public in attendance at the meeting

19/23 Apologies – Apologies had been received from Cllrs. Clarke and Glancy

19/24 Minutes – The Minutes of the Parish Council Meeting held on 8th January and the Minutes of the Extraordinary Parish Council Meeting held to discuss the TRO for School Lane on 29th January were approved and signed.

19/25 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda – none declared

19/256 Public Comment –:

- The owner of Broadmeadow Farm confirmed that he would be willing to cut and remove the grass from the Millennium Field this year and this was agreed. No charges will be made by either party for this arrangement. A letter confirming this arrangement will be sent to Mr. Milton.
- Mr. Milton also said that he is meeting with representatives of the Woodland Trust for advice re. trees and hedgerows and wondered if representatives of the Parish Council would be interested in attending? It was agreed that Mr. Milton would let the Parish Council know once a date/time is arranged and representatives would attend to consider planting options to screen the railway line/allotments.

19/27 Planning – The following current planning applications were discussed:

SDNP/19/000 25/LIS	Listed Building - Conversion and replacement of existing garage into orangery, single storey infill (new entrance hall, boot room and gym) and variation to planning consent to re-orientate proposed garage block	Broadlands House, Ramshill GU31 4BA	No Objection
SDNP/19/004 31/HOUS	Timber cabin for storage of garden equipment following removal of shed and greenhouse	Lion House, Village Street, Sheet GU32 2AQ	No Objection

19/28 Finance

- (a) The Actual to Budget figures for the third quarter (October to December) had been circulated prior to the meeting and were discussed. The Chairman confirmed that the figures are broadly in line with expected budget. The figure of £8513 under property maintenance of the Village Hall is the cost of the new flooring which had been planned for and covered by S.106 monies. The capital expenditure of £11,803 includes the cost of the new stud wall and door in the upstairs meeting room, the new

stacking chair system and the new benches and picnic tables (stacking chairs, benches and picnic table have been covered by S.106 monies from the Farnham Road development).

(b) The January bank reconciliation was approved and signed by Cllr. Biddlecombe.

(c) The cheque payments for February were approved as follows:

Chq No.	Amount	Payee	Service
300921	£135.47	CNG	Gas - V. Hall
300922	£604.80	PTC	Bin contract (4 months Oct - Jan)
300923	£30.00	Mythic Beasts	Hosting website
300924	£320.00	N. Rook Blackstone	Allotments - plots 2 & 16
300925	£357.26	DNE Services	Tap/hand-drier/roof leak
300926	£2,370.00	Oasis of Petersfield	pathway - V. Hall
300927	£650.00	Clare Glancy	V. Hall - caretaking/cleaning
300928	£703.86	Jenny Hollington	Clerk - Feb - + expenses
300929	£37.86	HMRC	Tax and N.I. - Clerk
300930	£50.00	Rebecca Edwards	Deposit refund - V. Hall
Total	£5,259.25		

19/29 S.106 Monies – The new play equipment is due to be installed at the beginning of March and it was confirmed that wet pour safety surfacing should be installed under the climbing frame.

19/30 CIL Monies - SDNPA have indicated that Sheet P.C. could apply for funding to install an electricity supply to the Village Green for community events via the Sustainable Communities Fund. Cllr. Glancy will be asked to obtain quotes for this work and a grant application submitted.

19/31 Roads and Traffic

(a) Farnham Road/School Lane Pedestrian improvements – No up-date has been received on the proposed works. HCC/EHDC will be chased for an up-date before the next P.C. meeting.

(b) Speed Limit Reminder sign – London Road/Pulens Lane – Results from the SLR signage had been obtained from EHDC – On London Road there had been approximately 4000 infringements and on Pulens Lane there had been over 8000 infringements – EHDC count anything over 5000 as high. The SLR will be re-installed on both the London Road and Pulens Lane in approximately 6-weeks' time. If the infringement rate in Pulens Lane is still high, the Police will be asked to patrol.

(c) Speedwatch Scheme – Feedback had been received on the Speedwatch Scheme being operated in Steep and Stroud. The scheme is working well in both parishes but does rely on a strong team of volunteers willing to give up their time to operate a speed camera, with results being downloaded and sent to the Police. It was suggested that if residents are interested in running the scheme in Sheet, a talk/demonstration could be arranged for the Sheet Annual Parish Assembly to see if this would be an option. It was agreed to try to ascertain how much interest there is via an advert in the Sheet News, noticeboards and website. If there is enough interest, it is possible that equipment could be shared with South Harting Parish Council, who are also considering the idea.

19/32 County Councillor's Report – The County Councillor's report had been circulated prior to the meeting and is appended to these Minutes and will be made available via the website. Cllr. Oppeheimer highlighted the new Recreation and Community Heritage Fund which has just been launched, as well as a consultation on the next 5-year plan for improving Health and Wellbeing in Hampshire – details of the consultation can be found at: – <https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/healthandwellbeing>. The County Councillors report also contained details of the SDNPA photo competition which may be of interest to Sheet residents.

- 19/33 Website – The Website Manager, Ray Street, has tendered his resignation as from the end of March 2019. It was noted that Ray Street also looks after Stroud and Steep Parish Council websites and they are in the same position - Steep P.C. has advertised the role in their monthly parish newsletter and will share details of anyone coming forward to take on the role, if they are interested in taking on all 3 parishes. It was agreed that an advert should also be placed on the website and noticeboards within Sheet. Cllr. Biddlecombe agreed to lead on this on behalf of Sheet P.C.
- 19/34 Open Spaces
- (a) Scout Hut Lease – The final draft has now been sent to Scout Headquarters for signature. Once it is received back, 2 Parish Councillors will be required to sign on behalf of Sheet Parish Council.
 - (b) Sheet Common –
 - BMX Track - Cllr. Forrest has spoken to the BMX User Group and encouraged them to tidy up the area.
 - Tree Clearance – It was agreed that Cllr. Biddlecombe should explore the possibility of involving SDNPA in further tree clearance around the new bench to improve the vista towards the South Downs. If this is not possible, 3 quotes will be obtained from local tree surgeons to carry out the works required.
 - (c) Mill Lane – An appointment has been made to meet with the local Highways Engineer, Joe Lait, to discuss the condition of the bank and lane and appropriate action.
 - (d) Millennium Field – A local resident had expressed concern about the amount of dog mess on the footpath across the Millennium Field. It was agreed that Cllr. Biddlecombe would install a small sign on the gate to remind dog walkers of their responsibilities!
- 19/35 Sheet Allotments – The contractor who has been clearing plots has noted that the internal fencing between plots is reaching the end of its natural life. It was agreed that, rather than renew the fencing to individual plots, marker posts will be used to indicate boundaries, with fencing around the boundary of the whole site being maintained in good condition to keep pests out.
- 19/36 Sheet Village Hall –
- (a) Roof - The roof leak over the lobby area has been temporarily patched but the flashing will need further work - it was agreed to schedule this work for the Spring when work will also be required to the upstairs bay window.
 - (b) Chairs and Piano – Cllrs. Forrest and Dark have taken all the remaining old chairs to the tip. Sadly, the piano has not been re-homed and will now also need to be broken up and taken to the tip.
 - (c) New Path – All agreed that the new path to the entrance looks very smart and is a vast improvement.
- 19/37 Flood Group Meeting – Cllr. Martin and the Clerk had met with a small group of Mill Lane residents to progress the formation of the Flood Group. It had been a productive meeting and it is intended to produce an information document to sit alongside the main Community Resilience document. In the meantime, a Whatsapp Group has been formed to keep all Mill Lane residents concerned about flooding informed of any problems.
- 19/38 Elections 2019 – The timetable received from EHDC for Council elections was noted - as soon as the Notice of Election is received on Friday, 22nd March it will be advertised via the website and the noticeboards. Nominations will need to be received at EHDC by 4.00 p.m. on Wednesday, 3rd April. The Polls take place on Thursday, 2nd May.
- 19/39 Date of Next Parish Council Meeting – Tuesday, 12th March 2019 at 7.30 p.m.