

**SHEET PARISH COUNCIL**

**CHAIRPERSON:** Ron Dark

**CLERK:** Jenny Hollington

**Minutes of a Meeting of Sheet Parish Council held on Tuesday, 13<sup>th</sup> January 2015 at 7.30 p.m. at Sheet Village Hall**

Present: Cllrs. Ron Dark (in the Chair) Gail Martin Vaughan Clarke  
Robin Forrest Will Glancy Clive Shore

In Attendance: Clerk - Jenny Hollington

There were 5 members of the public in attendance throughout the meeting.

15/01 Apologies – Cllr. Brian Bird

15/02 Minutes – A cheque payment made at the December meeting to P. Caines was deleted from the Minutes, as payment details had been incorrect. Correct payment will be authorised under Finance later in the meeting. Once the amendment had been made, the Minutes of the Parish Council Meeting held on 9<sup>th</sup> December were approved and duly signed.

15/03 Declarations of Interests - Councillors were reminded of their responsibility to declare any pecuniary interest which they may have in any item on the Agenda as they go through the meeting.

15/04 Public Comment –

- The Chairman of the Sheet Village Charitable Trust requested that they be allowed to hold functions at the Village Hall free of charge, as money raised by them is for the benefit of the residents of the parish. It was agreed that this request would be considered alongside the annual review of the Village Hall charges in April/May.
- Concerns were raised with regard to a proposed certificated camp site on London Road. The Chairman explained that although the Parish Council are aware of the application they have not been formally consulted. Several local residents have been in contact with both EHDC and SDNPA and it is understood that the Camping and Caravanning Club are now also liaising with them.

15/05 Planning – Current planning applications were discussed:

SDNP/14/06450/HOUS	<b>Loft conversion and extension to existing 2-storey dwelling</b>	31 Town Lane, Sheet GU32 2AF	<b>No Objection</b>
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15/06 Finance

(a) The following cheques were approved:

<b>Chq No.</b>	<b>Amount</b>	<b>Payee</b>	<b>Service</b>
300274	£300.00	Caines Farm Partnership	Hedges & scalplings (allotment)
300275	£72.00	S.D. Playgrounds	Sheet Common and Rec.
300276	£58.09	E-on	Village Hall
300277	£158.52	CNG	Village Hall
300278	£3,974.39	DNE Services	New toilet - Sheet V. Hall
300279	£48.00	HMRC	Tax - Clerk
300280	£646.92	J. Hollington	Salary + Expenses (V. Hall)

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300281	£780.00	Sheet Music Ltd.	Caretaking V. Hall
300282	£97.50	South Downs National Park	Planning – storage shed
Total :	£6,135.42		

(b) Bank Reconciliation - The bank reconciliation for December, circulated prior to the meeting, was approved.

15/07 Sheet Neighbourhood Plan – The Open Meeting to discuss and agree the scope of the Neighbourhood Plan is to be held on Friday, 16<sup>th</sup> January at 7.00 p.m. and will provide an opportunity for parishioners to find out what's involved. Representatives of SDNPA will also be in attendance to answer questions.

15/08 Developer's Contributions – EHDC have indicated that they are not prepared to pursue the non-payment of S.106 monies for this development, given that the company concerned has no assets. In response to a query as to whether there had been a fundamental flaw in the EHDC processes or S.106 undertaking, Mr. Tweddle confirmed that the S.106 undertaking was perfectly sound and said that it was unusual, but not unheard of, for a developer to take on an approved planning permission without wanting to stamp their own mark on the development.

A letter has been sent by Sheet P.C. to the Chief Executive of the Hampshire Association of Local Councils to warn them of the potential loop hole and warn fellow councils to be extra vigilant when dealing with similar small scale development. With regard to taking things any further, it was agreed that Cllr. Shore and the Clerk should arrange to meet with Mr. Tweddle and a member of the Legal Team at EHDC to discuss the situation, before making a decision.

15/09 Network Rail – Sheet Crossing – Responsibility for organising the Public Exhibition has now been passed to Mr. Bernard Fanning, Assistant Commercial Scheme Sponsor, Network Rail, who has indicated that the Exhibition could be held at the end of February/early March. In addition he has suggested that Network Rail representatives meet with Sheet Parish Councillors to discuss details of the Exhibition in advance. It was agreed that this should be organised as soon as possible.

Cllr. Clarke confirmed that the Network Rail application will go before the HCC Regulatory Committee - this is a fairly lengthy process which will allow plenty of time for representation from interested parties.

The format of the parish referendum to take place after the Exhibition when all details are in the public domain, was discussed. A quote obtained from Electoral Reform Services to carry out the referendum on the Parish Council's behalf via a postal vote for those on the electoral role for Sheet for the sum of £900 + VAT was discussed. It was unanimously agreed that the referendum should be carried out via ERS and the Clerk was asked to investigate timescales. This information will be advertised in the Sheet News, so that residents are aware of the need to look out for the ballot paper. The Chairman confirmed that once the result of the referendum is known, the figures will be used in the Council response to Network Rail/HCC.

15/10 Southern Water – Since the last meeting there has been another sewage spill in Mill Lane, following heavy rain. On this occasion, the Environment Agency was informed and attended the scene to carry out tests. The spill has now been cleared, but Southern Water must now push forward with their proposals to sort the situation out. It was agreed that the Clerk should reply to Dr. Dart's e-mail, thanking him for his up-date and informing him that the Environment Agency will now be called out on each occasion that there is a sewage spill.

15/11 Street Lighting – In the absence of Cllr. Bird, this item will be carried over to the February meeting.

15/12 Roads and Traffic

- A request for road signs warning of pedestrians in the road, where there is no footpath in Kingsfernden Lane, was discussed. It was agreed that HCC should be asked to consider this. In

addition, extra signage for London Road will also be requested, to deter large vehicles turning into Village Street.

- Access problems caused by parked cars in Mill Lane was also discussed – it was agreed that Cllr. Shore would follow this up with local residents.

15/13 Sheet Recreation Ground - The application for the use of Developers Contributions to cover the cost of new replacement play equipment has been approved by EHDC – the new equipment will be ordered for installation as soon as possible. The planning application for the new storage shed is being progressed.

15/14 Allotments – The Clerk is liaising with Mr. Mogg with regard to a request for further information, prior to the setting up of the new company.

15/15 Village Green –

- (a) Horse Chestnut Tree – The pruning work to safeguard the tree’s future is to be carried out by Jamie Myers from Hayling Island, as agreed at the last meeting - the arboricultural report is available for those concerned to see and can be obtained via the Clerk. Permission from EHDC has been sought as, although there is no TPO, the tree is within the conservation area - this means there is a 6-week consultation period. Once a date is known, it will be necessary to ensure that there are no cars parked around the Village Green and arrangements made to remove the lights from the tree. Cllr. Forrest will liaise with Cllr. Glancy.

15/16 Old Billiard Room – No up-date. Cllr. Glancy will chase the Lion & Unicorn Players and carry out a flooring survey prior to the February meeting.

15/17 Village Hall

- (a) Three quotes for replacement curtains were compared – Sue Johnson, The Fabric House and Blendworth had all recommended different options and varying prices. Following discussion it was agreed to follow up on the quote from The Fabric House as they are willing to try to save some of the original velvet by re-lining. The Clerk was asked to request a further break down of the quote and whether it would be possible to save the existing (large) back curtain rather than have new - this will be discussed again at the February meeting.
- (b) It was agreed that 3 quotes should be sought for the re-decoration of the main hall, new suspended ceiling and new lighting- to be discussed at the February Meeting.
- (c) The installation of the new toilet is now complete – DNE Services found evidence of old pipework etc. which suggests that there must have been a toilet there originally. The general maintenance work is on-going.

15/18 Sheet Link Roundabout – No practical suggestions have been received. The P.C. therefore confirmed that they will not be taking on responsibility.

15/19 Church Field – A letter has been sent to Mr. Wake informing him of the Parish Council’s interest in principle. It has been confirmed that the footpath at the side of the Church providing public access to the field was gifted to St. Mary Magdalen and provides for a right of way. This item will be discussed further when there is any up-date.

15/20 County Councillor’s Report – this month’s report covered the cost implications for HCC following last winter’s exceptionally wet weather, as well as new laws for those caught fly-tipping, and the current situation on superfast broadband (details of which can be found at [www.hampshiresuperfastbroadband.com](http://www.hampshiresuperfastbroadband.com)). The County Councillor also said that the A3 is due to be re-surfaced between the Ham Barn roundabout and Butser Hill in the next financial year, reducing the noise level by 50%. The full report is appended to these Minutes.

15/21 Date of Next Meeting – **Tuesday, 10<sup>th</sup> February 2015 at 7.30 p.m. at Sheet Village Hall.**