

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of a Meeting of Sheet Parish Council held on Tuesday, 13th September 2016 at 7.30 p.m. at Sheet Village Hall

Present: Cllrs. Ron Dark (in the Chair) Robin Forrest Vaughan Clarke
Gail Martin Tony Clear Will Glancy

In Attendance: District Councillor, Nicky Noble
Tony Burton, Burton Property Ltd
Paul Bridgman, 6A Vision Homes
Jenny Hollington, Clerk

There were 16 members of the public present throughout the meeting.

16/159 Apologies – Apologies had been received from Cllrs. Brian Bird and Alan Biddlecombe.

16/160 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda. None were declared.

16/161 Public Comment – the following items were noted:

- Sewage – A concern with regard to possible odour from sewage from the new development behind School Lane/Farnham Road was raised. The Chairman confirmed that this would be discussed under the relevant planning item (see below).
- Sheet Fireworks Display – Mr. Simon Lawrence, representing the Friends of Sheet School, requested permission for the annual School Bonfire and Firework display to go ahead on Sunday, 6th November at the Millennium Field. The Chairman said that the Parish Council are supportive of the annual event, but had been disappointed that no effort as made to re-instate the deep ruts left in the field following the event last year. Mr. Lawrence assured the Parish Council that the School were willing to pay a deposit of £200 against the field being left in good condition this year, and it was agreed that the event could go ahead under these terms.
- Overhanging brambles, Long Road – A concern was raised that brambles overhanging the footpath in Long Road, presented a risk to children walking to School. It was agreed that the Clerk should contact Hampshire Highways to request that the brambles are cut back as soon as possible.

16/162 Planning –

(a) Land adjoining Farnham Road – Mr. Burton, from Burton Property Ltd., said that work has now started to clear the site behind School Lane. The re-location of the slow worms has begun, as has the legal process to transfer the playing field to the School's ownership. Mr. Burton continues to liaise with residents of neighbouring properties and especially those situated at the bottom of the slope, with regard to a new landscaping plan. Mr. Burton confirmed that a licence for drainage into the Ashford Stream has now been issued and, if there was any possibility of odour resulting from the development, the licence wouldn't have been forthcoming. It was queried whether it is a condition of the planning permission that contractor vehicles should all be parked on site as currently they are being parked on Farnham Road? Mr. Burton undertook to look into this too, on his return to the office.

Mr. Burton explained that since the original planning application has been approved, he has been offered an option to buy an adjoining parcel of land behind 13a School Lane and has discussed planning implications with planning officers from the South Downs National Park Authority. Currently the land is not within the settlement boundary but could be considered within the SHLAA (Strategic Housing Land Availability Assessment) process. If a planning application is submitted, the old 18th century property on

School Lane will be retained as will the access for 13 and 13a School Lane - the proposed 3 new houses will all be accessed via the Farnham Road entrance. Mr. Burton is currently in the process of liaising with residents of neighbouring properties - the possibility of providing off-road car parking spaces for those residents is being looked into – however, because this additional parcel of land is much smaller than the original parcel, Mr. Burton is not sure if this will be possible.

Residents present at the meeting expressed concerns with regard to the proximity of the new houses to existing and the extra traffic which will be generated onto the Farnham Road. Mr. Burton confirmed that these issues would be considered within the planning process.

(b) Broadlands Meadow – EHDC Enforcement Officers have visited in response to concerns with regard to the delivery of a very large mobile home to the site. The Chairman confirmed that, because the owner has planning consent to build a new barn, a temporary structure is permitted. EHDC Enforcement Officers will re-visit the site in 6-months' time to check that the building work has been completed and the mobile home removed.

(c) Current Planning Applications –

SDNP/16/02828/FUL - 3 detached 2-storey dwellings with associated access and garaging following demolition of existing dwelling (amended plans) - 39 Inmans Lane, Sheet GU32 2AN. The Chairman explained that originally the Parish Council objected to the proposal because site access had been refused making it impossible to judge whether the site was appropriate for the size of development. However, the plans have now been amended to address neighbours' concerns and the Parish Council given permission to access the site to consider the amended plans. Following the site visit, it was considered that the site is appropriate for 3 properties and it was agreed that there was No Objection to the proposal, subject to frosted roof windows and retention of boundary screening.

SDNP/16/04119/FUL – 2-storey detached dwelling following demolition of existing dwelling – Rotherside, Farnham Road, Sheet, GU32 2AP. It was agreed that, although there was no objection in principle to the re-development of the current chalet bungalow, the proposals are out of keeping with the village environment and concerns were expressed with regard to the ridge height and imposing profile.

SDNP/16/04176/HOUS – Single storey rear extension, first floor rear extension, first floor front extension and front porch extension – 6 Pulens Lane, GU31 4DB – No Objection

SDNP/16/04287/HOUS – Single storey rear extension – 18 Pulens Lane, GU31 4DB – No Objection

SDNP/16/00813/FUL – Detached timber temporary dwelling, separate detached studio/workshop with parking/turning/yard area and additional track (amended to include track as per amended plan) – Broadlands Meadow, Town Lane, Sheet. District Councillor, Nicky Noble, up-dated the Parish Council on the current position of this planning application. She reported that the current track has not been laid in accordance with the approved planning permission and therefore the applicant has been advised to re-apply. The new application for the altered track has therefore been added to the application currently going through the planning system, which is subject to appeal. Following discussion, the Parish Council agreed to reiterate their original objection to the development of this site which is outside the settlement boundary, and their concerns with regard to the non-viable business, and the traffic implications on the small rural lane and site access.

16/163 Finance –

- (a) The Clerk confirmed that the Audit for 2015-16 is now complete and no concerns had been raised by BDO. The relevant documents have been advertised via parish noticeboards and Parish Council website.
- (b) Bank reconciliations for July and August had been circulated to all Councillors and were approved and signed. The cash book balance for August is 67,367.00
- (c) Cheques approved by the bank signatories/finance committee during August are as follows:

300569	£19.50	E-on	V. Hall - electricity
300570	£21.26	Contract Natural Gas	V. Hall - gas
300571	£84.77	HCC	County Supplies - V. Hall
300572	£53.14	S. E. Water	Supply - V. Hall
300573	£274.62	S. E. Water	Alltments
300574	£360.00	BDO	Audit 2015-16
300575	£60.00	J. Bosch	Refund - allotment deposit (8)
300576	£60.00	M. Jones	Refund - allotment deposit (62)
300577	£88.84	S. Water	Waste water - V. Hall
300578		Cancelled	written in error
300579	£624.00	Sheet Music Ltd	Caretaking/cleaning - V. Hall
300580	£50.68	HMRC	Tax + NI (Clerk)
300581	£625.32	J. Hollington	August
300582	£659.94	WEL Medical Ltd.	Cabinet (defib)
300583	£40.00	A. Biddlecombe	Refund - woodland training
Total :	£3,022.07		

Cheques approved for September payment are as follows:

300584	£45.35	E-on	V. Hall - electricity
300585	£19.65	Contract Natural Gas	V. Hall - gas
300586	£72.00	Elite Play Inspections	Quarterly inspections
300587	£373.53	DNE Services	Replace roof tiles - V. Hall
300588	£240.00	N. Rook-Blackstone	Spraying Common
300589	£66.00	National Allotment Society	Membership
300590	£789.60	Sheet Music Ltd	Caretaking/cleaning - V. Hall
300591	£50.48	HMRC	Tax + NI (Clerk)
300592	£680.52	J. Hollington	Clerk + exp (September)
300593	£100.00	J. Seedall	Refund - deposit - plot 53
300594	972.97	Zurich Municipal	Insurance
Total :	£3410.10		

- (d) The paperwork received from Unity Trust for a deposit account was discussed – it was unanimously agreed to apply to open a deposit account with Unity Trust, to run in tandem with the current account - signatories will remain the same as for the current account.
- (e) The insurance quotes received from Zurich (Sheet Parish Council’s current provider) for a 1-year and 3-year deal, in the sums of £1,009.00 (1-year) and £972.97 (3 years) were discussed. The Clerk confirmed that quotes from Hiscox and Aviva would be much higher than Zurich because of the premium required for the BMX track. It was agreed to go for the 3-year deal - Zurich are quick to respond to queries and staff are extremely helpful.

16/164 Roads and Traffic

- (a) Traffic Signage – Electrical work to the signage at the junction of London Road/Village Street has now been completed. Cllr. Martin will continue to chase for the remaining work, at the Village Green end, to also be completed.
- (b) Continuing traffic issues in Village Street – Correspondence received with regard to large vehicles continuing to get stuck in Village Street (despite new signage) was discussed. On this particular occasion, the driver had been unable to access the Farnham Road via Inmans Lane, because of the volume of parked vehicles on the corner of the Little School. It was agreed that Cllr. Martin should ask Ian Janes’ advice as to whether parking restrictions would be appropriate.
- (c) Village signage – New signage marking entry to Sheet parish on the Farnham Road and on the far side of Sheet Level Crossing has been installed.

16/165 Developer’s Contributions – Sunnymede – No up-date has been received from East Hampshire – the Clerk will continue to chase this. A parish resident, who has been following proceedings with interest, has contacted the Parish Council and been asked to liaise directly with the Legal Department at EHDC.

16/166 Community Resilience - The draft document had been circulated to all Parish Councillors prior to the meeting. The main task now is for the Working Party to approach parish residents who could be called upon in an emergency and ask permission to use their names and phone nos. within the document. The proposed new Flood Group for Mill Lane, will also be linked into the document once set up.

16/167 Flooding – A grant application has been submitted to SSE for funding towards the installation of a flood pod to be sited at the Millennium Field car park, off Mill Lane. The flood pod would hold 230 synthetic sandbags to help protect neighbouring properties if the River Rother flooded.

16/168 Lengthsman Scheme – It was agreed that Cllr. Clear would liaise with the Lengthsman with regard to clearance alongside the A272 at Sheet Common, and possibly the triangle at School Lane/junction of Farnham Road.

16/169 Allotments

- (a) Hedges – It was agreed that the Clerk should ask Peter Caines to cut the hedges in Mill Lane, alongside the allotment land. It was also agreed that a quote for cutting back the hedge/trees on the Farnham Road side of the allotment should be obtained and to go ahead with the work if less than £200.
- (b) Allotment Maintenance – Allotment inspections have been carried out over the past few weeks and the tenants of uncared for plots sent a letter warning that their tenancies would not be renewed. One or two of these plots have since been given up and will need to be cleared before they can be re-let. It was noted that some of the empty plots which were cleared and sprayed over the summer will need to be re-sprayed before re-letting as they are currently very weedy. It was agreed that the Clerk should liaise with Nick Rook-Blackstone about this.

16/170 Recreation Ground – In the absence of Cllr. Bird, it was agreed to defer the discussion regarding installation of new outside lights at the Rec, to the October meeting.

16/171 Sheet Common

- (a) Summer camping and fires – Correspondence from a concerned resident of a property adjoining the Common, regarding people camping for a weekend and lighting fires, was discussed - it was thought/hoped that this was a “one-off” situation which will be monitored carefully.
- (b) BMX Boundary Track – Quotes for concrete posts to mark out the boundary of the BMX track have been sought but not yet received – these will therefore now be discussed at the October meeting.
- (c) Entrance Gate – In the absence of Cllr. Biddlecombe this item was deferred to the October meeting.
- (d) New Signage – This item was also deferred to the October meeting, as Cllr. Biddlecombe is installing the signage.

16/172 Sheet Village Hall

- (a) The AED defibrillator has been installed outside the Village Hall. A notice asking residents/users to familiarise themselves with instructions for the use of the defibrillator via You Tube will now be drafted by Cllr. Forrest and positioned next to the defibrillator. In addition, a training session will be organised for the Annual Parish Assembly.
- (b) DNE Services have replaced the loose and missing roof tiles at the Village Hall.
- (c) Quotes for re-building the wall at the rear of the Village Hall have been sought, but not yet received – this item was therefore deferred to the October meeting.
- (d) Outside Planting – It was agreed that Cllr. Martin should replenish the outside planters. It was also agreed to consider a make-over of the front area. Cllr. Clear was asked to put together a simple design/costing for the project to be discussed in October.

16/173 County Councillor Report – the County Councillor’s monthly report is appended to the Minutes. Cllr. Clarke also reported that the damaged salt bin at the bottom of Love Lane has now been replaced.

16/174 Correspondence

- SDNPA Hampshire Workshop – 14th November. It was agreed that the Chairman and Cllr. Martin will attend this meeting.
- Southern/S.E. Water – Correspondence regarding the privatisation of water supply for businesses was noted.
- HCC/EHDC Proposals for devolution – The Parish Council will continue to monitor the on-going situation.
- TAG Farnborough consultation – no response required

16/175 Forthcoming Meetings –

- EHAP&TC – Wednesday, 14th September – Hawkley Parish Hall

16/176 Date of next Meeting – The next meeting of Sheet Parish Council is Tuesday, 11th November 2016 at 7.30 p.m. at Sheet Village Hall.

The meeting closed at 9.20 p.m.