

**DRAFT**

**SHEET PARISH COUNCIL**

**CHAIRPERSON:** Ron Dark

**CLERK:** Jenny Hollington

**Minutes of the Meeting of Sheet Parish Council held on Tuesday, 13<sup>th</sup> November 2018 at 7.30 p.m. at Sheet Village Hall**

**Present:** Cllrs. Ron Dark (in the Chair) Robin Forrest Will Glancy  
Tony Clear Vaughan Clarke Gail Martin,  
Brian Bird Alan Biddlecombe

**In Attendance:** County Councillor, Russell Oppenheimer  
Clerk, Jenny Hollington

There were 7 members of the public present at the meeting.

18/183 Apologies – None

18/184 Minutes – The Minutes of the Parish Council Meeting held on 9<sup>th</sup> October 2018 were approved and signed.

18/185 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda – none declared

18/186 Public Comment - None

18/187 Finance

- (a) Budget 19/20 – The Chairman said he will draw up a preliminary budget in the next few weeks and asked Councillors to let him know estimates for potential projects or repair work.
- (b) The bank reconciliation for October will be circulated in the next couple of days and approved at the December meeting.
- (c) The grant application on behalf of St. Mary Magdalen History Group for £350 towards the publication of a booklet on the history of Sheet Church and its people was discussed and approved
- (d) Cheques for November payment were approved as follows:

<b>Chq No.</b>	<b>Amount</b>	<b>Payee</b>	<b>Service</b>
300888	£33.55	SSE	Electric - V. Hall
300889	£8.77	Contract Natural Gas	Gas - V. Hall
300890	£13.10	HCC	County Supplies - V. Hall
300891	£990.00	N. Rook Blackstone	Allotment clearance + grass cutting
300892	£192.00	ALE Fire Systems Ltd	Repair of emergency lights
300893	£60.00	Ray Street	Website management (July-Sept)
300894	£3,823.00	Good Directions Ltd.	Picnic table and benches
300895	£689.99	C. Glancy	V. Hall management + dust buster
300896	£666.11	J. Hollington	Clerk - Nov
300897	£38.06	HMRC	Tax and N.I. - Clerk
300898	£25.00	Royal British Legion	wreath (+ donation)
300899	£350.00	St. Mary Magdalen (History	Grant Request

		Group)	
300890	£50,000.00	Cambridge Building Society	Transfer to deposit
Total	£56,889.58		

18/188 Use of S.106 monies - Following receipt of quotes for play equipment from 3 different companies, it had been decided to consult with children at Sheet School to see which option they preferred. The piece of equipment which scored most highly across all age ranges at the School was Henry IV by Hand Made Places and it was agreed to go ahead with this option. Cllr. Bird will liaise with the representative at Hand Made Places to ensure planning regulations are considered.

18/189 Use of CiL monies –

- (a) A quote to re-clad the storage shed in the Recreation Ground in the sum of £3800 has been received from the company that refurbished the Scout Hut. In view of the high cost, Cllr. Bird had investigated alternative options. He reported that whilst a large wooden shed could be purchased for £3,000, he felt that the option to clad the current metal shed would mean the structure is double-skinned and structurally sound. It was agreed to go ahead with cladding the current metal structure.
- (b) A letter has been received from SDNPA calling for infrastructure projects for the spending of 2018/2019 CiL receipts (closing date 15<sup>th</sup> February). Last year the Parish Council put forward the Scout Hut refurbishment but were not successful in achieving funding. Cllr. Biddlecombe queried whether any of the parish's roads projects could be considered from this funding, and the Clerk was asked to check whether this would fit the brief.

18/190 Roads and Traffic

**EHDC Feasibility Study for Farnham Road/School Lane** – A proposed plan for a ramp at the Farnham Road/School Lane junction has been received from Andy Shaw, Senior Transport Planner at HCC and the Parish Council had been asked to confirm that this would be their preferred option for the use of the S.106 monies. It was difficult to tell the aesthetics of the ramp from the plan and no widths of the ramp or height of the railings were shown on the plan. Whilst agreeing in principle that the Parish Council wished to concentrate on this junction, the Clerk was asked to go back to Mr. Shaw and ask for an elevation/artists impression and confirmation of finer detail for the ramp or, alternatively, a further meeting with Sarah Hobbs to discuss the plan in more detail.

**Speed on London Road** – Cllrs. Martin, Biddlecombe and Glancy met with Ian Janes from HCC to discuss options for reducing speed on the London Road. Mr. Janes had confirmed that a Speed Indicator Device (SID) would be an appropriate option and explained details of cost/use/pros and cons, etc. SIDs cost approximately £3000 and need to be moved to different locations every 2-3 weeks, otherwise they cease to have an effect. Mr. Janes explained that EHDC have a SID which they loan out to East Hampshire parishes and offered to add Sheet Parish Council to the waiting list so that they could trial the SID – this offer was gratefully accepted.

Cllr. Martin explained that the EHDC SID has since been installed on the London Road outside the Half Moon Pub - however, this is not thought to be the best location and Cllr. Martin will now go back to Alison Mills at EHDC and give details of preferred locations (including the number of the preferred lamppost) on the London Road and Pulens Lane.

**Revised TRO Proposal for Love Lane/Merryfield and Churchfield Roads** – A high number of comments had been received by EHDC in response to the proposed TRO for these roads. Consequently, EHDC had revised the plans and now propose to restrict parking only on the corners of Churchfield/Merryfield Roads and Merryfield/Love Lane. The Parish Council confirmed they are happy to support residents who previously had been concerned that the proposed lining/signage was inappropriate in a residential area. During the discussion, it was pointed out that parking on the corner of

Love Lane/Pulens Lane is dangerous and it was agreed that the Parish Council would request additional traffic restrictions on this corner in their response to EHDC.

18/191 County Councillor's Report – The County Councillor's report had been circulated prior to the meeting and was discussed. Cllr. Oppenheimer flagged up several positive funding decisions for local government in the Chancellor's Budget, as well as the call for evidence for the Glover Review of Designated Landscapes – he hoped Parish Councillors would consider providing evidence to the Review Panel either individually or collectively (the consultation runs for 8-weeks with a closing date of 18<sup>th</sup> December – <https://consult.defra.gov.uk/land-use/landscapes-review-call-for-evidence/>). The County Councillor's full report is appended to the Minutes and will be made available via the Parish Council website.

18/192 Open Spaces

**Sheet Scout Hut Lease** – A detailed lease has been drawn up and sent to the Scouts for their consideration – the Chairman will chase the Scouts for a response.

**Millennium Field – Additional Signage** – The Chairman and Cllr. Clear have installed the remaining footpath sign, which looks very smart

**Firework Event** – The annual FOSS bonfire and firework event was well organised and successful. The Millennium Field has been tidied and cleared and it was agreed that the £200 deposit should be returned to FOSS at the next meeting.

18/193 Sheet Allotments –

**Cost of Plot Clearance** – The high cost (£990) of clearing vacant plots at the Allotments at the end of the allotment year was noted and discussed - tenants lose interest and walk away leaving behind all sorts of rubbish and the situation is becoming increasingly hard to monitor. It was agreed that, as part of the budget calculations, the Chairman will look at income vs outgoings at the allotments to determine whether a loss is being made - to be discussed further at the December meeting.

**Revision to Tenancy Agreement** – Cllrs. Forrest and Clear will meet with the Clerk to discuss proposed changes to the tenancy agreement for final approval at the December meeting.

18/194 Sheet Village Hall

**Repairs to Disabled W.C.** – It was agreed that this project should be deferred until Easter 2019 as there are several bookings at Christmas/New Year and during the February half-term - a clear week is needed to enable the work to take place.

18/195 Correspondence

- SDNPA Workshop – 19<sup>th</sup> November – The Agenda has been circulated.
- HCC Parish and Town Council Investment Fund – Parish Councils are invited to apply for grants to improve local services (e.g. lunch clubs/minibus services for the elderly)

18/196 Date of next P.C. Meeting – Tuesday, 11<sup>th</sup> December 2018 at 7.30 p.m. at Sheet Village Hall.

The Meeting closed at 8.55 p.m.