

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of a Meeting of Sheet Parish Council held on Tuesday, 14th June 2016 at 7.30 p.m. at Sheet Village Hall

Present: Cllrs. Ron Dark (in the Chair) Will Glancy Robin Forrest
 Gail Martin Vaughan Clarke Tony Clear
 Alan Biddlecombe Brian Bird

In Attendance: Jenny Hollington, Clerk

There were 3 members of the public in attendance throughout the meeting.

- 16/112 Apologies – Apologies had been received from District Councillor, Nicky Noble.
- 16/113 Minutes – The Minutes of the Annual Meeting of the Parish Council held on 10th May 2016 were approved and signed.
- 16/114 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda. None declared.
- 16/115 Public Comment –

- An e-mail from District Councillor, Nicky Noble, giving an up-date on EHDC related items was read to the meeting. Cllr. Noble has put in a request to the Traffic Regulation Order Team with regard to the lorries which try to squeeze down Village Street.

16/116 Matters arising from the Annual Parish Assembly and Annual Meeting of the Council – There were no matters arising from these meetings.

16/117 Finance

- (a) Internal Audit – Unfortunately the Internal Auditor, Ken Abraham, had been too ill to come to Hampshire for the internal audit and it had therefore been necessary to find someone else at short notice for 2015-16. Luckily, Eleanor Greene, from Do the Numbers Ltd, based in Southampton, could fit Sheet P.C. into her schedule and a new agreement with her was therefore approved and signed. Feedback from her visit will be discussed at the July meeting, but she has signed off the statements which will now be sent to the External Auditors.
- (b) Bank Reconciliation - The bank reconciliation for May had been circulated prior to the meeting and was approved. The cash book balance is £66647.60.
- (c) To Approve Cheques – the following cheques were approved for June payment:

Chq No.	Amount	Payee	Service
300545	£96.00	Virgin Media Business	V. Hall - broadband
300546	£46.14	E-on	V. Hall - electricity
300547	£42.23	Contract Natural Gas	V. Hall - gas
300548	£134.40	Petersfield Town Council	Bins
300549	£34.13	HCC	County Supplies - V. Hall
300550	£186.00	Dale Valley Training	Tree survey course (R. Forrest)
300551	£37.93	R. Dark	Materials - outside area V. Hall

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300552	£69.80	Gail Martin	Planters - V. Hall
300553	£780.00	Sheet Music Ltd	Caretaking/cleaning - v. hall
300554	£625.52	J. Hollington	Clerk - June
300555	£50.48	HMRC	Clerk - Tax/NI
300556	£70.00	Keith Williams	Carpet cleaning - V. Hall
300557	£540.00	Paul Marsden	Allotment track resurfacing

Total : £2,712.63

16/118 Planning – To discuss current applications:

SDNP/16/02401 /FUL	Temporary portacabin modular unit to front	Sheet Service Station, 23 London Road, GU31 4BQ	No Objection (but request for time limit)
SDNP/16/02636 /FUL	New 1 bed dwelling to rear of showroom, addition of storage area following demolition of storage building and office	Sheet Service Station, 23 London Road, GU31 4BQ	No Objection

16/119 Flooding – Dr. Dart from Southern Water said he would liaise directly with residents of Mill Lane – the Clerk was asked to check that this has now taken place.

16/120 Community Resilience – Cllr. Martin and the Clerk attended a Community Resilience Workshop at EHDC on 23rd May - it was an interesting evening, with presentations given by members of each of the emergency services. The idea is to encourage communities to produce a plan to prepare for an emergency that could affect them by identifying risks and preparing for them by assessing local skills and resources, identifying key locations and contacts/volunteers with key skills as well as any vulnerable groups. There are now several community resilience plans in existence around Hampshire and members of the emergency services feel that these will be invaluable in an emergency situation.

With regard to the possibility of flooding from the River Rother, Cllr. Martin said that grants towards the cost of flood pods (storage facilities for varying amounts of synthetic sandbags) are available from SSE, with the next round of funding closing in September. It was agreed that this was of interest and should be investigated further.

It was agreed that a Working Party should be established – Cllrs. Glancy, Dark and Clear will assist Cllr. Martin and the Clerk - to look into the detail of producing a community resilience plan. The first meeting will be held as soon as possible.

16/121 Roads and Traffic

(a) Road signage for Village Street – The new signage has been left very untidily with redundant posts left in the ground and black cables sticking out. Cllr. Martin will chase the remaining work.

(b) Farnham Road parking issues – Residents in Steep Marsh have complained about the double parking on the Farnham Road around the top of the green and suggested that yellow lines would make this safer. This proposal was discussed but it was felt that the double parking has the effect of slowing traffic and although not aesthetically pleasing, it serves a purpose. It was therefore agreed that this should be unchanged.

(c) Village Signage – Cllr. Martin has contacted Ian Janes at HCC to request village signs as agreed at the May P.C. meeting.

- 16/122 Developer's Contributions – No up-date has been received from EHDC with regard to unpaid contributions for the Sunnymede Estate – the matter remains in the hands of their Legal Department. The Clerk will continue to chase.
- 16/123 Sheet Allotments – The combination of sunshine followed by rain has meant that nature has gone mad. Un-tended plots are very untidy and neighbouring plot holders are becoming annoyed. It was agreed that Cllr. Clear should contact Nick Rook-Blackstone and ask him to trim and cut back the growth where necessary.
- 16/124 The Lengthsman Scheme – Nick Rook-Blackstone has been appointed and will start towards the end of June. It was agreed that the first job for Sheet Parish Council should be to cut back the foliage and clear debris at the bottom of School Lane. Following that, the ditch alongside Sheet Common should be cleared and the Himalayan Balsam sprayed (this will need to be carried out before the end of August). Cllr. Clear agreed to liaise with Nick regarding these two items.
- 16/125 Sheet Common –
- BMX Boundary – the posts around the bmx track have disintegrated and it is hard to see where the boundary is. It was agreed that the posts should be replaced - Cllr. Forrest was asked to obtain quotes for the work for approval at the July meeting.
- Gate – The current gate is poor quality and very rickety. Cllr. Biddlecombe proposed installation of a new gate plus signage to keep access clear for emergency access. Quotes for the work will be obtained for further discussion at the July meeting.
- Signage – Cllr. Biddlecombe will ensure that the new signage to deter motorcyclists is installed prior to the next meeting.
- 16/126 Invasive Plants – Japanese Knotweed has appeared in 6-8 places on the wall by the sluice gates at Old Mill Lane. As it is next to the water, this is a HCC responsibility - it has been reported and put on the list for contractors to deal with. Knotweed has also been spotted at Mill Lane and School Lane and it was agreed that Cllr. Clear should speak to Nick Rook-Blackstone to ask if he could spray/inject it in his role as Lengthsman.
- The South Downs National Park Authority have agreed to clear the Himalayan Balsam alongside the Ashford Stream.
- 16/127 Benches – Cllrs. Bird and Dark have now fitted the wooden slats to the bench ends at Old Mill Lane!
- 16/128 Sheet Village Hall
- (a) Installation of AED Defibrillator – Cllr. Forrest has not yet heard whether the grant application to the BHF has been successful. He will continue to chase this.
 - (b) Grounds maintenance at entrance – Cllrs. Clear and Dark took up the concrete border alongside the path to the front door and created a flower bed. This has improved the ambience of the entrance and is appreciated by hall users and villagers alike.
 - (c) Roof Tiles - A quote for replacement roof tiles in the sum of £311 plus VAT from DNE Services was approved – it was agreed that this work should go ahead as soon as possible.
 - (d) Repair of the back wall – A quote to take down the top ten courses of bricks and re-build the wall in the sum of £1650 plus VAT was discussed. However, it was thought that this may not solve the problem which is potentially caused by the foundations and agreed that alternative quotes should be sought. The Clerk will ask DNE to liaise with Cllr. Glancy to discuss the problem more fully.
- 16/129 County Councillor Report – The County Councillor's report for June is appended to the Minutes. It was noted that areas not fully covered by Superfast Broadband can get in touch with Glenn Peasey at HCC to arrange a meeting with BT to discuss full coverage.

16/130 Correspondence Received

- Land behind School Lane – E-mail correspondence has been received from Tony Burton to advise that contractual arrangements with Metis Homes have been formalised - a main contractor will now be appointed. He is working towards formalising an agreement with the School with regard to the playing field and liaising with Petersfield Housing Association about the 4 affordable homes. The translocation works for the slowworms has now started.
- Devolution – The letter from HALC regarding the meeting with the Leader of HCC to discuss devolution was noted.

16/131 Meetings Attended

Lantra Basic Tree Survey and Inspection Course - Cllr. Forrest attended this 1-day course - he found it very interesting with lots of practical advice on how to recognise hazardous trees.

SDNPA Workshop – The Chairman and Clerk attended the workshop which covered planning enforcement and planning website consultation access.

Crime affecting the elderly and vulnerable – Cllr Martin attended this event organised by EHDC and Hampshire Constabulary – residents are reminded to ring 101 if they are worried by callers.

16/132 Date of next Meeting – **Tuesday, 12th July 2016 at 7.30 p.m. at Sheet Village Hall.**

The meeting closed at 8.40 p.m.

Signed (Ron Dark, Chairman)