

**SHEET PARISH COUNCIL**

**CHAIRPERSON:** Ron Dark

**CLERK:** Jenny Hollington

**Minutes of the Meeting of Sheet Parish Council held on Tuesday, 14<sup>th</sup> November 2017 at 7.30 p.m. at Sheet Village Hall**

Present: Cllrs. Ron Dark (in the Chair) Tony Clear Alan Biddlecombe  
Robin Forrest Will Glancy Vaughan Clarke,  
Gail Martin

In Attendance: County Councillor, Russell Oppenheimer  
Clerk, Jenny Hollington

There were 5 members of the public present during the meeting.

17/202 Apologies – Apologies had been received from Cllr. Brian Bird.

17/203 Minutes – The Minutes of the meetings held on 10<sup>th</sup> and 31<sup>st</sup> October 2017 were approved and signed.

17/204 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda. None declared

17/205 Public Comment – Cllr. Alan Biddlecombe was thanked for his help in stopping passing traffic during the Remembrance Day Service at the War Memorial – it was much appreciated by all present.

17/206 Planning –

- (a) Feedback on Planning Committee site visit to Broadlands Meadow Farm – The Chairman reported that the Council had received a letter from Tim Slaney, Director of Planning at SDNP, concerning a site-visit to Broadlands Meadow Farm on 20<sup>th</sup> October. The visit was for members of the Planning Committee to familiarise themselves with the site. The letter stated that this was not a public meeting to discuss the planning application or to listen to arguments for or against the development. There would be **NO** debate about the application. Following this, the Clerk had received a call from the Case Officer who appeared to be expecting representation from the Parish Council but pointing out that the applicant would refuse entry to the site to Parish councillors and members of the public. As it was last minute, the Chairman had attended the site visit. On arrival, the Case Officer had stood outside the site and presented the details of the application and asked for questions from Committee members, then parish councillors, then members of the public – however, apart from the Committee and the Chairman, there was no-one else there. The Chairman summarised the main concerns of the Parish Council, and made the point about the strength of feeling in the community and the misleading letter received which appeared to suggest that members of the public should not attend.

Since the site visit, the Parish Council has been advised that the planning application for Broadlands Meadow Farm has been approved by the Committee. It was agreed a letter should be written to Tim Slaney setting out concerns over the process for the site visit and the contradictory advice provided by the SDNP directorate and local case officers.

- (b) New administrative arrangements for S.106 monies – The Chairman outlined details of a workshop he attended re. changes to the way S.106 monies are dealt with by EHDC. Previously one individual EHDC Officer was responsible for overseeing the S.106 monies, but new delegated arrangements have been agreed by EHDC Cabinet and it is intended that this will be implemented from the new year. The first point for all enquiries will now be the area Community Development Officer (Lucy

Whittle is our area officer) who will be able to provide details on monies held and what it can be spent on. It appears that the new system makes much sense and will make the process smoother.

(c) Current Planning Applications:

SDNP/17/05407 /HOUS	<b>Single storey rear extension</b>	The Covert, Stocklands, 22a Pulens Lane, GU31 4DB	<b>No Objection</b>
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17/207 Finance

- (a) The bank reconciliation for October had been circulated prior to the meeting and was approved and signed.
- (b) Actual to budget figures to end of September had been circulated prior to the meeting and were discussed. The figures are broadly as expected apart from a couple of anomalies – Sheet Common (sundries) is over budget by £1700 because the new signage on Footpath 27 had not been anticipated. Capital expenditure of £9464 includes the safety surfacing at the recreation ground and works to the Village Hall. Grants of £2875 include the grant to the Film Club for the Film Festival, enabling them to purchase equipment for use at future events. These figures will be used to produce a budget for 2018-19 and Councillors were asked to consider requirements for next year for further discussion at the December meeting.
- (c) The following cheques were approved for payment:

<b>Chq No.</b>	<b>Amount</b>	<b>Payee</b>	<b>Service</b>
300742	£14.06	Contract Natural Gas	V. Hall
300743	£302.40	PTC	Bins (Sept + Oct)
300744	£90.00	DNE Services	V. Hall - blocked drain
300745	£8.26	Mythic Beasts	Website hosting (3 months)
300746	£1,673.00	A.W. Clear	Millennium Field, Common + bedding
300747	£60.00	Ray Street	Website management
300748	£780.00	Sheet Music Ltd	Caretaking and cleaning - V. Hall
300749	£65.97	G. Martin	Planters - V. Hall
300750	£92.90	HMRC	Tax - N.I. Clerk
300751	£621.35	J. Hollington	Clerk - Nov + exp (bin V. Hall)
300752	£50.00	STAA	Grant towards AGM prizes
300753	£25.00	Royal British Legion	Wreath
<b>Total :</b>	<b>£3,782.94</b>		

17/208 Affordable Housing in Sheet – The new housing development at Millers Brook is nearing completion and includes 4-affordable properties (a mix of 3 x 2-bedroom houses and 1 x 3-bedroom house). These homes will be prioritised for people with a local connection to Sheet and applicants are urged to register with Hampshire Home Choice (contact the housing team at EHDC – 01730 234394).

Correspondence received from the Housing Enabler at EHDC appears to suggest that Hampshire Home Choice do not currently list Sheet separately from Petersfield and it was agreed that a letter should be sent to Hampshire Home Choice explaining how important it is that this is rectified as soon as possible.

17/209 Roads and Traffic

- (a) **Inmans Lane/Town Lane Parking** – Cllr. Martin has written to Damien Walsh requesting that the damaged bollard is repaired, and for improvements to be made to ensure that parking at the dropped kerb is prevented. However, Damien Walsh had already given the go-ahead to fill the hole and replace the bollard. A compromise has been reached and 1-further bollard will be installed.
- (b) **S.106 Monies (Highways)** – Cllr. Martin has written to Ian Janes at Hampshire Highways, setting out the School's concerns for children walking to School and asking that the Parish Council and the School be included in plans for the use of the £46,545 S.106 monies from Millers Reach which is to be used for off-site infrastructure improvements between the site and Sheet Primary School. Ian Janes has promised to speak to members of the Highways Development Planning Team and respond asap.
- (c) **Speed on Pulens Lane** – Cllr. Biddlecombe hi-lighted the problem of a lack of speed restriction signage on Pulens Lane, meaning that drivers are unaware of the speed limit. He asked whether it would be possible to have repeater 30mph markings on the tarmac or a chicane to physically slow the traffic. Other alternatives such as “20 is plenty” signage, flashing signage, or joining the Speed Watch Scheme were discussed and will be considered further at the December meeting. In the mean-time however, Cllr. Martin was asked to speak to Ian Janes and ask for his advice.

#### 17/210 Millennium Field

- (a) **Annual Bonfire and Firework Display** – This had been a very successful event – well attended and feedback from those present is that the firework display had been the best yet. The Millennium Field had been cleared up the following morning by a team of about 20 people and Cllr. Clear has now raked the area and re-seeded. Because the weather had been so wet beforehand, there has been some damage to the track, but FOSS have said they will repair this in due course and once this has been carried out Cllr. Clear will return the deposit cheque. A local Tree Surgeon had delivered a truckload of wood to the Millennium Field for the bonfire which had not been suitable for use – the Clerk was asked to write and ask for it to be removed.
- (b) **Bin Collection** – Petersfield Town Council have advised that they can install a new bin for a total cost of £467 + £50 installation/disposal cost. It was agreed to go ahead and ask Petersfield Town Council to install the new bin.
- (c) **Surfacing of Millennium Field Car Park** – The current surface is beginning to look rather jaded. It was agreed that Cllr. Clear should obtain quotes for patching up the hogging.

17/211 Sheet Allotments – Cllr. Forrest has turned off the water for the winter months. There are now only a couple of vacant plots.

17/212 Sheet Recreation Ground – Correspondence has been received from the Scout Group relating to their lease – this will be followed up and this item added to the December agenda.

17/213 Sheet Common - A risk assessment is required for the proposed new boardwalk at the very muddy patch of the bridleway – Cllr. Biddlecombe was asked to follow this up.

#### 17/214 Footpaths

New signage on Footpath 27 – It is understood that the new signage will be installed in the New Year.

Surface of the footpath between Pulens Lane and Old Mill Lane – The path has now been strimmed, but not weed-killed due to the wet weather. It was agreed that this is now a job for the Spring and will be carried out under the Lengthsman Scheme.

#### 17/215 Sheet Village Hall

- (a) **Bike Rack** –Peter Caines has agreed to help with the siting of a large log on the Village Green for use as a bike rack. This will be followed up as soon as possible.
- (b) **Upstairs Meeting Room** – Cllr. Glancy has not yet had an opportunity to talk to building control officers at EHDC – to be carried over to the December meeting.

17/216 Local Government Boundary Commission – Electoral Review of East Hampshire - The implications of the proposed change to the boundary, to include Sheet in the same District Council ward as Froxfield, Steep and Stroud as opposed to Petersfield (St Mary's), was discussed. The Chairman said the proposal sprang from a Boundary Commission aim to broadly equalise representation in the various wards, but that this may be a positive step as Sheet has many similar issues to the neighbouring villages, and the Parish currently receives little input at a District Councillor level. Cllr. Clarke pointed out that Sheet Parish Council will need to work closely with Petersfield Town Council in future, in respect of the proposal for 30 new homes behind Pulens Lane and associated road improvements. It was also noted that the District Cllr. grant allocation would need to cover more villages if Sheet were included with Froxfield, Steep and Stroud - currently, Cllr. Noble's pot covers only Rams Hill and Sheet. It was decided by 5 to 1 to agree with the proposal to change the boundary and for Sheet to be included with Froxfield, Steep and Stroud. Cllr. Oppenheimer advised that Sheet P.C.'s consultation response should request that the parish name is included in the title of the new area.

17/217 County Councillor Report – The County Councillor's report had been circulated to Councillors and was discussed (Appendix A). Cllr. Oppenheimer was asked if there was any up-date on the future of the Petersfield Recycling Centre but he said nothing has yet been decided.

17/218 District Councillor Report – No report received.

17/219 Correspondence –

- Data Protection Legislation – Correspondence has been received from HALC in respect of changes to data protection legislation. Cllr. Biddlecombe has some experience in this area and it was agreed that he would make some enquiries and feed-back information at the December P.C. meeting.

17/220 Forthcoming Meetings

- EHAP&TC – 29<sup>th</sup> November. Cllr. Martin will attend
- Hampshire Highways – Parishes Autumn Briefing – the Clerk was asked to re-circulate details of this meeting.

17/221 Date of next P.C. Meeting – The next Parish Council Meeting will be held on Tuesday, 12<sup>th</sup> December at 7.30 p.m. at Sheet Village Hall.

The meeting closed at 8.55 p.m.