

DRAFT

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of a Teams Meeting of Sheet Parish Council held on Tuesday, 12th January 2021 at 7.30 p.m.

Present: Cllrs. Ron Dark (in the Chair) Alan Biddlecombe Brian Bird
 Robin Forrest Will Glancy Gail Martin
 Chris Wilton

In Attendance: County Councillor, Russell Oppenheimer
 District Councillor, Nick Drew
 Clerk, Jenny Hollington

There were no members of the public present

- 21/01 **Apologies** – Apologies had been received from Cllr. Tony Clear.
- 21/02 **Minutes** – The Minutes of the Parish Council Meeting held on 8th December 2020 were approved as a correct record of the meeting and will be signed by the Chairman.
- 21/03 **Declarations of Interests** – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda – Cllr. Brian Bird declared an interest in item 21/06(b) (as an organiser of the Community Carols), and Cllr. Alan Biddlecombe declared an interest in item 21/06(a) (as a member of the Hampshire Monday Group). Neither Councillor took part in the decision process of the relevant item.
- 21/04 **Public Comment:** During the coronavirus pandemic it has been agreed that public comment can be sent via e-mail as some residents do not have the appropriate equipment to join Teams meetings. The following comments had been received:
- The coppice felling of leaning Alder at Hogmoor postponed before Christmas will take place during January. It was noted that the landowner has liaised with SDNP, ARRT, and the Wild Trout Trust, and appropriate signage is in place.
 - Cllr. Biddlecombe confirmed that he would complete the Rural Programme Survey on behalf of the Parish Council (correspondence received 12.1.21 – consultation deadline 25.1.21).
- 21/05 **Planning** –
- (a) Current planning applications were discussed as follows:

SDNP/20/05 122/HOUS	Single storey extension to rear and addition of small open porch and rendered area	16 Hazelbank Close, GU31 4BY	No Objection
SDNP/20/05 145/FUL	2-storey extension to side and single storey extension to rear	1 School Lane, Sheet, GU32 2AS	No Objection
SDNP/20/05 5172/HOUS	2-storey side extension following demolition of conservatory. Replacement garage following demolition of existing	16 London Road, Sheet, GU31 4BE	Concern re loss of light to adjacent property and proximity of extension to the boundary
SDNP/20/04 946/HOUS	Home office and timber framed garage following demolition of existing garage	Primrose Cottage, Midhurst Road GU31 5AT	No Objection
SDNP/20/05 501/HOUS	Single storey garden room following demolition of existing, 2 x single storey extensions to rear, single storey extension to front elevation, extension to basement, alterations to fenestration at 1st floor level	Dove House, Midhurst Road GU31 5AT	No Objection

(b) Broadlands Meadow Farm – Rural Worker’s dwelling and retention of farm track – It was noted that this application has been refused as the applicant failed to demonstrate that the farm is financially viable.

21/06 Finance

(a) Tools for the Hampshire Monday Group – The HMG volunteers have asked to make a small change to the tools being purchased via the joint grant application. HCC confirmed they would have no objection to the change provided Sheet and Steep P.C. still contribute the full amount agreed. Rather than underspend the grant (and therefore return money to HCC), it was agreed that an additional pole pruner and engine could be purchased by the group which will result in a small additional cost of £171 to be covered by Sheet Parish Council.

(b) Grant applications –

- The grant application received from SCVT for £500 towards publication of the Sheet News was approved
- The grant application for £75.63 to pay for refreshments at the Community Carols was approved.

(c) Interim Internal Audit – It was noted that the Interim Internal Audit is to be held remotely on 21st January.

(d) The December bank reconciliation had been circulated prior to the meeting – the reconciliation was approved and will be signed by the Chairman following the meeting

(e) Cheques for January payment were approved as follows:

Chq No.	Amount	Payee	Service
301174	£189.00	Petersfield Town Council	Bin contract - November
301175	£30.00	Mythic Beasts	Website hosting

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301176	£73.83	CNG	Gas - V. Hall
301177	£17.87	Castle Water	Water - Village Hall
301178	£560.00	Sheet Music	Caretaking/cleaning - V. Hall
301179	£95.69	HMRC	Tax, N.I. and Emp Cont - Clerk
301180	£783.53	J. Hollington	Clerk + expenses (litter picking kit)
301181	£500.00	SCVT	Grant – newsletter production
301182	£75.63	Nicole Small	Grant - refreshments - Community Carols
301183	£2,172.08	Winchester Garden Machinery	Tools for HMG volunteers
301186	£71.94	FR Jones & Son Ltd	Safety helmets - HMG volunteers
301185	£118.37	Tacklestore Ltd	Winch for HMG volunteers
Total	£4,687.94		

21/07 Risk Register – There are 2 items under review –

- Deposit Efficiency - Cllr. Wilton undertook to review and to report back at the February meeting
- Community Resilience - The document has now been up-dated and the Clerk will ensure it is GDPR compliant to enable the plan to be made available on-line.

21/08 Roads and Traffic

- (a) School Lane/Farnham Road Junction – HCC said that the tender package would be sent out during January. It is hoped that the project will go ahead as planned during the Easter school holidays.
- (b) Community Funded Initiative to narrow Village Street – Now that the fee for the CFI has been received and paid, it is assumed that detailed plans are in the process of being drawn up. Cllr. Oppenheimer confirmed that he has asked HCC to submit a bid for central S.106 funding held by SDNPA towards this project. Sheet P.C. expressed appreciation to Cllr. Oppenheimer for ensuring the project was put forward for consideration
- (c) Receding Riverbank– It was agreed that Cllr. Martin would contact the Environment Agency about the threat to the utility pole being caused by the damaged riverbank.
- (d) London Road – SSE have yet to reinstate the Riverbank as promised – Cllr. Biddlecombe said he would chase this. Cllr. Martin said that she has written to Hampshire Highways to request that the resurfacing work due to be carried out on the London Road in March, take place after the narrowing of the junction with Village Street to avoid damaging a new road surface.

21/09 County Councillor’s Report – Cllr. Oppenheimer extended thanks to Parish Councillors for their service to the community during the difficult months of the pandemic, and reported on the following items:

- Coronavirus Testing – Anyone with a high temperature or a cough can order a test at this link – <https://www.gov.uk/get-cornoravirus-test>.. It also goes without saying of course that anyone with symptoms should self-isolate.
- Hitting the Cold Spots – Now more than ever it is important that residents stay warm in their homes. HCC has an initiative to help people who are struggling with this. Support and advice are available on 0800 8048601 – lines are open 9.00-5.00 weekdays.

Councillor Oppenheimer’s full report is appended to the Minutes and will be made available via the Sheet Parish Council website.

21/10 District Councillor’s Report – Cllr. Drew re-iterated the County Councillor’s thanks to Parish Councillors. He reported that EHDC have grants available for small local businesses which are currently shut or struggling due to the pandemic (full details can be found on the East Hants District Council

website). In addition, he confirmed that anyone struggling to heat their homes can also apply for a grant via the Citizens Advice Bureau.

21/11 Sheet Assets

Sheet Common –

HMG Volunteer Group - Cllr. Biddlecombe reported that HMG volunteers had carried out a considerable amount of work on Sheet Common shortly before Christmas. The work involved cutting away a lot of the holly which was overhanging the path leading to the cottages, removing 3 or 4 Silver Birch trees and the bramble to the east and south side of the Common - it has resulted in a much more open aspect. Sheet P.C. expressed thanks to the group for their continued hard work on the Common.

BMX Track – Cllr. Forrest reported that Nick Tubbs has handed over responsibility of the BMX User Group to Josh Byford due to family responsibilities. Appreciation of Nick’s hard work in maintaining such a good working relationship between the user group and the Parish Council was expressed. Sheet P.C. look forward to liaising with Josh going forward.

Millennium Field – Cllr. Biddlecombe said that he has met with the representative from Plant Life about the Bee lines grant for wildflowers and it has been confirmed that Sheet P.C. will be eligible for the grant provided they ensure that grass is picked up after cutting and not left on the ground in the future. Cllr. Biddlecombe will liaise with Cllr. Clear about this.

Sheet Village Green – The work to reduce and thin the canopy of the Horse Chestnut is to be undertaken on Monday, 18th January. Cllr. Forrest said he would install posters on the Green before the weekend to inform residents of what is happening and Cllr. Glancy said he would put notes through residents’ doors and under car windscreens to request that there is no parking around the Green all day Monday.

Sheet Village Hall – The Village Hall is now closed again due to the National Lockdown. The Management Committee will continue to monitor the guidelines regularly.

Recreation Ground – A request from a Village Street resident to install a skip on the Recreation Ground adjacent to their back gate in March while building work takes place at their property, was considered. It was agreed that whilst this was fine in principle, a final decision will need to be made closer to the time as it will depend on the ground conditions.

Sheet Allotments – One or two complaints have been received from plot holders about the size of the potholes in the tracks at the allotments. Cllr. Forrest said he would take a closer look at the condition of the track and, if appropriate, obtain quotes for repair which can be discussed at the February meeting.

21/12 Banners on Sheet Roundabout – Cllr. Biddlecombe said he has not yet been able to follow up on his complaint to EHDC – this item was therefore be deferred until the February meeting.

21/13 Date of Next Meeting – Tuesday, 9th February 2021 – 7.30 p.m. – details to be confirmed.

The meeting closed at 20.52 p.m.

**COUNTY COUNCILLOR REPORT
TO
ALL PARISH COUNCILS
IN PETERSFIELD HANGERS**

4 JANUARY 2021

As we start 2021, I would like to say a big THANK YOU to all Parish Councillors for your service to the community during this pandemic. It has not been an easy period for anyone yet despite the pressures you have all kept going impressively. The work you do on behalf of residents is greatly appreciated. We are not out of the woods yet but the end is in sight...we will beat this together!

1. Making sure people know how to get tested

To help contain infection rates locally, we need to ensure that people know how to get tested. I would ask Parish Councils to consider reinforcing this message through their communication channels. The simple message is that anyone with a high temperature or a cough should get themselves tested. Anyone with symptoms can order a test at this link:

<https://www.gov.uk/get-coronavirus-test>

Of course, anyone with symptoms must also self-isolate too. I think that this is more widely understood than the requirement to get a test.

2. Concerns over return to school

With Hampshire currently in Tier 4, I would like to acknowledge the local concerns amongst parents and teachers about the return to school of primary school children today.

Hampshire's early years providers and county-wide family of schools are continuing to work hard to keep Hampshire's pupils, teachers and school staff safe by implementing appropriate measures to help prevent the spread of infections when they are in school. We are extremely grateful for all the work that is being undertaken, and I am aware that many staff have worked over the Christmas period to ensure that schools adhere to the latest national guidance. I hope that parents will be reassured by this phenomenal effort.

We will face similar concerns when secondary school pupils are due to return. These are not easy decisions for the Government. I believe that the physical and mental wellbeing of children is best served by keeping schools open wherever possible. I have full confidence that parents and teachers will continue to work towards enabling pupils to return to the classroom as soon as possible.

3. Hitting the Cold Spots

It looks like the current cold snap is set to continue for at least the next fortnight. Now more than ever, it is important that everyone stays warm in their own homes so that they do not become more vulnerable to Covid. Hampshire County Council has an initiative to help people who are struggling to stay warm. The initiative is called “Hitting the Cold Spots”. Any resident in Hampshire can call for support and advice on this number:

0800 804 8601

Lines are open 9-5 on weekdays. Services include:

- home visits from our Advisors offering advice and practical support;
- support with temporary heating measures if you are without heating;
- assistance to switch your energy provider or tariff to help you save money on your fuel bills;
- eligibility check for the Warm Home Discount and local energy efficiency schemes;
- help to access to funding, where available, for boiler repairs and replacements. Delivered through trusted 'Buy With Confidence' contractors;
- signposting and referrals to other organisations, such as: benefits and debt advice and safe and well visits by Hampshire Fire and Rescue Service;

I would be very grateful if Parish Councils could advise local charities and groups about this worthwhile initiative please. Stay safe and stay warm!

RUSSELL OPPENHEIMER
County Councillor for Petersfield Hangers