



SDNP/21/01 833/FUL	<b>2-storey dwelling following demolition of existing dwelling</b>	Remount, Pulens Lane, GU31 4DB	No Objection
SDNP/21/10 2181/TCA	<b>Japanese Maple – Reduce crown by 2 m in height and 2 m in spread</b>	2 Portland Close, Sheet GU32 2BA	No Objection
SDNP/21/02 178/TCA	<b>Variiegated Norway Maple and Norway Maple Crimson King – Crown reduction of both trees</b>	3 Portland Close, Sheet GU32 2BA	No Objection
SDNP/21/02 179/TCA	<b>Beech – Fell – Tree is infected with Phytophthera with 40% crown die-back</b>	19 Village Street, Sheet GU32 2AH	No Objection
SDNP/21/02 019/TCA	<b>Willow - prune</b>	Sheet Mill House, Mill Lane, Sheet, GU32 2AJ	No Objection

21/76 Finance

- (a) **Internal Auditor’s Final Report 20-21** – The Internal Auditor’s letter relating to the final internal audit review had been circulated prior to the meeting – The Internal Auditor had concluded that Sheet Parish Council has appropriate procedures and controls in place and that there are no matters of concern. The Annual Internal Audit Report 20/21 of the Governance and Accountability Return (AGAR) Form had been signed accordingly.
- (b) **Governance Statement 20-21** – The Governance Statement had been circulated to Councillors prior to the meeting. The Statement was considered and approved and was signed by the Chairman and Clerk
- (c) **Accounting Statements 20-21** – The Accounting Statements for the financial year 20-21 had been circulated prior to the meeting – the figures were approved, and the Statement signed by the Chairman and Clerk.
- (d) **Notice of Electors’ Rights** – The Clerk confirmed that the audit documentation would be made available for inspection from Monday, 14<sup>th</sup> June – Friday, 23<sup>rd</sup> July. The notice of electors’ rights would be advertised appropriately via the website and noticeboards in advance of those dates.
- (e) **Bank Reconciliation** - The April bank reconciliation had been circulated prior to the meeting and was approved.
- (f) **Cheques** - Cheques for May payment were approved as follows:

<b>Chq No.</b>	<b>Amount</b>	<b>Payee</b>	<b>Service</b>
301210	£102.50	Lightatouch	Internal Audit 20-21
301211	£550.00	Ginkgo Landscaping	Grass Cutting contract
301212	£340.20	Petersfield Town Council	Bins March and April
301213	£82.58	Mrs. G. Martin	Refund - Plants/compost - V. Hall
301214	£520.00	Sheet Music	Caretaking - V. Hall
301215	£82.78	HMRC	Clerk - Tax and N.I.
301216	£750.81	Jenny Hollington	Clerk + stationery expenses
<b>Total</b>	<b>£2,428.87</b>		

21/77 Roads and Traffic

- (a) School Lane/Farnham Road Junction – Despite the failure of the Water Board to deal with the water leak outside the cottages, the main buildout to replace the crumbling steps has been completed. HCC now need to carry out a structural check on the road in case of damage caused by the water leak before the whole area can be re-surfaced and re-lined. In due course the railings and signposts will be painted black, and the missing Steep signage will be replaced. Cllr. Martin was thanked for her hard work and

perseverance on this project. Sheet Parish Council’s appreciation will be extended to Alex Hawkins, the Engineer, who has worked tirelessly to push the project successfully through to completion.

(b) Community Funded Initiative to narrow Village Street – The work to narrow the junction at the London Road end of Village Street has very recently taken place. The project also includes the installation of Village Gates - options for the gates had been circulated prior to the meeting and it was agreed to go ahead with the design already included in the plans sent through by Alistair MacAdam.

(c) London Road –

**Reverberation** - County Councillor, Russell Oppenheimer, has been in touch with Highways about this issue and was assured that this problem will be resolved when the road is re-surfaced. The option for the “quiet” road surface appears to be a non-starter because it wears out too quickly!

**Speed/Pedestrian Safety** – A meeting with Ian Janes, HCC Safer Roads Officer, has been arranged for Friday, 4<sup>th</sup> June at 10.30 a.m. to discuss the issue of speeding traffic and pedestrian safety when crossing on London Road.

(d) Roadside Furniture/Signage Issues – A presentation sent through from a local resident showing roadside furniture/signage issues in the area – ie either damaged, dirty, unnecessary or in need of some attention – was discussed. The items identified as being within Sheet parish and which can be addressed will be discussed in more detail at the June meeting and appropriate action taken.

(e) Mill Lane/Village Street Flooding – Further investigation into this issue has revealed that HCC has sought legal recourse to resolve the problem.

21/78 Lengthsman – Following the recent interviews for a new Lengthsman to work across the cluster, Tom Hartley has been appointed. Tom has experience of the role, having helped the previous Lengthsman from time to time.

21/79 County Councillor’s Report – No County Council report has been received due to the County Council election purdah – however, Cllr. Oppenheimer had e-mailed a link about reducing waste. It was queried whether a Village compost heap (perhaps sited at the allotments) might be something worth considering? However, concerns (including monitoring/pest control/access to the site) mean this will not be considered further.

21/80 District Councillor’s Report – Cllr. Drew highlighted the following items:

- EHDC Investment Portfolio – EHDC now has a full-time advisor – this could be a useful resource for Parish Councils in helping them make better use of deposits.
- Grants – Due to the pandemic many larger Charities are applying for grants from District Councillor allocations - a recent application from Hampshire Search and Rescue is a case in point. In these circumstances, Cllr. Drew will always seek the views of each of his wards before considering the application. He encouraged Sheet P.C. to put forward ideas for use of the grant.

21/81 Sheet Assets

**Sheet Common** – So far there has been no feedback from an initial meeting to discuss land at Sheet Common owned by Adhurst Estates- Cllr. Biddlecombe will continue to liaise.

**Village Green** – The “Adopt A Kiosk” Scheme has been followed up with BT – it appears that the Phone Box on the Village Green is Listed, and the Parish Council would be notified if BT decided to dispose of it. It was agreed that unless anyone has any really good ideas for its use, it will be left as it is for now.

**Millennium Field** – Cllr. Biddlecombe has now had further details about the bee lines grant - it was agreed not to proceed further with the grant as, to be eligible, 50-70% of the Millennium Field would

need to be ploughed and levelled. Cllr. Clear said that this year there appears to many more wildflower species than usual, including bugle, knapweed, and orchids - he and Cllr. Biddlecobme will carry out an audit to see what species there are.

**Sheet Village Hall** – Sheet Village Hall is now open for fitness classes as well as supervised children’s activities. If the Government “roadmap out of lockdown” goes to plan, the hall will be fully open again from 21<sup>st</sup> June.

**Sheet Allotments** – Cllr. Forrest confirmed that the planings to fill the potholes have now been sourced. They are currently being stored offsite but will be transported to the allotments and the potholes filled as soon as possible.

It was queried whether consideration should be given to extending the allotments in view of the current lengthy waiting list? However, it was thought that the current high level of interest may be due to lockdown and therefore only a temporary phase. In addition, there is currently only 1 Sheet resident on the waiting list. with the remainder of those on the list living outside the parish.

21/82 Correspondence –

- PeCAN – Campaign to increase biodiversity on roadside verges – details had been circulated prior to the meeting. The verges are HCC’s responsibility so this will be discussed further with Cllr. Oppenheimer.

21/83 Annual Parish Assembly – The Annual Parish Assembly is being held at Sheet Village Hall at 7.00 p.m. on Tuesday, 25<sup>th</sup> May 2021 – the Assembly is an opportunity for residents to engage with the Parish Council.

21/84 Dates of Forthcoming Meetings – Tuesday, 8<sup>th</sup> June at Sheet Village Hall at 7.30 p.m.

The meeting closed at 9.00 p.m.