

DRAFT

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

**Minutes of a Meeting of Sheet Parish Council on 12th October 2021
at Sheet Village Hall at 7.30 p.m.**

<u>Present.</u>	Cllrs. Ron Dark (in the Chair) Tony Clear Gail Martin	Alan Biddlecombe Robin Forrest Chris Wilton	Brian Bird Will Glancy
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In Attendance: County Councillor, Russell Oppenheimer
District Councillor, Nick Drew
Clerk, Jenny Hollington

There were 7 members of the public present

21/125 Apologies – Apologies had been received from the County Councillor, Russell Oppenheimer, and District Councillor, Nick Drew

21/126 Minutes – The Minutes of the Parish Council Meeting held on 7th September 2021 were approved as a correct record of the meeting and signed accordingly.

21/127 Declarations of Interests – Councillors were reminded of their responsibility to declare any pecuniary interest on any item on the agenda – none declared

21/128 Public Comment:

- Bonfires – A complaint about the number of bonfires and lack of consideration for neighbours of the allotments has been received. An e-mail will be sent to remind allotment holders of their responsibility to avoid causing nuisance to neighbours.

21/129 BMX Track – Cllr. Biddlecombe explained that this year flooding from the BMX track has been an issue during heavy rain for residents of the cottages adjacent to Sheet Common which lie below the level of the BMX Track – he felt this has been caused in part by the plastic sheeting used to cover the jumps and the work being undertaken to make a garden at one of the cottages more useable. The water drains down the hill via a gully and Cllr. Biddlecombe proposed that the gully is dammed using felled trees between the BMX track and the cottages, and that more vegetation planted to slow the flow of water. The BMX user group have agreed to assist with the installation of the dam and will also re-seed the BMX track. Residents of the cottages were asked to submit plans to the Parish Council and both residents and the BMX track user group were thanked for their co-operation.

21/130 Planning –

(a) Current planning applications were discussed as follows:

SDNP/20/02 462/FUL	Change of use of land from informal outdoor recreation to sport and outdoor recreation with the installation of 2 additional pitches	Petersfield Rugby Football Club, Penns Place, Petersfield GU31 4EP	No Comment
SDNP/21/04 380/HOUS	2 storey side extension, single storey front canopy and pitched roof to existing side extension following demolition of existing porch	9 Love Lane, Sheet GU31 4BU	No Objection
SDNP/21/04 146/CND	Variation of conditions 6 & 8 of permission SDNP/20/01808/ HOUS	9 Shear Hill, Sheet GU31 4BB	No Comment
SDNP/21/04 425/HOUS	Single storey side/rear extension, side canopy, alterations to fenestration and material finishes, detached double garage and reduced summer house	33 Pulens Lane, Sheet GU31 4BB	No Objection
SDNP/21/04 122/HOUS	Proposed first floor rear extension	25 Inmans Lane, Sheet GU32 2AN	No Objection

- (b) Feedback on 31 Inmans Lane (SDNP/21/03597/HOUS) – The Planning Officer has agreed to pay a site visit to the property to view the issues raised by the Parish Council and neighbours of the property at the last meeting.

21/131 Finance

- (a) **Actual to Budget Figures (June – September)** – An analysis of the quarterly figures had been circulated prior to the meeting. The Chairman noted that the figures are more or less on budget with the exception of capital expenditure where payment for the work carried out by Hampshire Highways, under the Community Funded Initiative Scheme, to narrow the London Road end of Village Street is still outstanding and the project to narrow the Farnham Road end of Village Street remains in the early stages.
- (b) **Bank Reconciliation** - The September bank reconciliation had been circulated prior to the meeting and was approved.
- (c) **Cheques** - Cheques for October payment were approved as follows:

Chq No.	Amount	Payee	Service
301250	£20.12	CNG Ltd	Gas supply - Sheet V. Hall
301251	£424.98	Castle Water	Water supply - Sheet Allotments
301252	£36.00	Pewcorner Woodworks	New wooden stake - Sheet V. Green
301253	£75.00	T. Morgan	Website Management
301254	£151.20	Petersfield Town Council	Bin Contract - August
301255	£475.00	Ginkgo Landscaping & Tree	Grass Cutting contract
301256	£650.00	Sheet Music	Caretaking & Cleaning - Sheet V. Hall
301257	£82.78	HMRC	Tax & N.I. - Clerk
301258	£734.05	Jenny Hollington	Clerk
Total	£2,649.13		

- 21/132 Mill Lane Flooding – E-mail correspondence about the problems of flooding and sewage being experienced by residents of Mill Lane was discussed. It appears that during periods of heavy rain and when the level of the Ashford Stream is high, water ingresses the sewage pipe which crosses residents land and causes flooding. In addition, the Mill Lane pumping station is unable to cope with the additional water in the system. Although Southern Water have visited the site and checked the pipe in the direction of Mill Lane, they have yet to check in the other direction (across the fields towards the Farnham Road).

The Parish Council's support is being sought to apply pressure on Southern Water, the Environment Agency and/or Damian Hinds to resolve the problems once and for all. Cllr. Biddlecombe said he would pass on the contact details of a Southern Water representative he has dealt with on a previous occasion and who he thought might be able to assist. On the issue of the blocked culvert at the other end of the lane, the Clerk was asked to write to Operation Resilience to establish whether the promised work to clear and repair the arched pipework under Mill Lane is still in the system.

It was agreed that the issues above should be followed up with the residents concerned.

21/133 Bin Contract – Following complaints about the amount of litter accumulating in the bin on the Village Green, it was agreed that the situation should be monitored for a few weeks - the bin may need to be replaced with something larger.

21/134 Grass Cutting Contract – The work being carried out under the grass cutting contract has improved recently. However, some work is still not being done or is being missed occasionally. It was agreed to continue to monitor the situation for now and discuss again at the end of the year.

21/135 Roads and Traffic

(a) School Lane/Farnham Road Junction – Quotes to continue the Privet hedge along the new grass area have not yet been received - Cllr. Clear will continue to chase these. Cllr. Martin confirmed that the Safety Audit team visited the site on 22nd July and found that whilst the road is very narrow at the new junction, it is wide enough for a car and a bicycle to pass. New signage is to be installed to make it clear that cyclists are exempted from the “no left turn” regulation and HCC will ensure the vegetation at the corner (on private land) is cut back to improve sight lines.

(b) Community Funded Initiative to narrow Village Street – Following the conclusion of the safety audit, HCC will draw up plans to narrow the entrance to Village Street from the Farnham Road to prevent access for large vehicles which get stuck at the narrow part of the street.

(c) Community Funded Initiative to provide a safer crossing on the London Road – Plans for this are also in the process of being drawn up by Hampshire Highways. The Parish Council will be required to consult with residents on these plans when they are ready.

(d) Street Furniture Issues – Most of the items identified are “housekeeping” type issues and will be resolved via the Lengthsman.

21/136 Farnham Road – Quotes for re-planting the verge with small shrubs/trees just prior to the railway bridge over the Farnham Road have not yet been received – Cllr. Clear will continue to chase.

21/137 Lengthsman – In addition to the cleaning of Village signage, the Lengthsman will be asked to clear the pavement at the end of Inmans Lane.

21/138 EHDC Welcome Back Grant – Cllr. Wilton is meeting with the EHDC Officer responsible for allocating the grant funding on 13th October and will discuss/confirm Sheet's projects. The re-planting schemes will be progressed, but it was decided not to follow up on a new bus shelter since so few residents are using the buses currently.

21/139 County Councillor's Report – Although unable to be present, Cllr. Oppenheimer's monthly report had been circulated prior to the meeting and the following items were highlighted:

- Funding for the Lengthsman Scheme is likely to be withdrawn in 2023 – Cllr. Oppenheimer hopes that parishes will keep their local clusters going by allocating funding from their precepts.
- HWRC Booking Policy – HCC are lifting the “one visit per week” limit for residents from Monday, 4th October, although the requirement to book visits online will remain in place for the time being.

Cllr. Oppenheimer's full report is appended to these Minutes and can be found on the Parish Council website – www.sheetparishcouncil.gov.uk

20/140 District Councillor Report – Cllr. Drew was unable to be present and no report had been received.

21/141 Sheet Assets

Sheet Village Green –

- Village Sign – There has been no feedback on how to repair the village sign – this will be discussed further at the November meeting
- Wooden Posts – The broken wooden post at the Village Green has now been replaced.

Millennium Field – Use of the Field for the annual Bonfire and Firework Event, organised by FOSS and being held on Saturday, 6th November was approved subject to the usual requirements. This year FOSS intend to have a fish and chip van on site – Cllr. Clear will liaise with them about arrangements for this.

Sheet Village Hall –

- Gas contract – Following the last meeting, Engie had withdrawn their contract offer to Sheet P.C. and new contract prices had therefore had to be sought. A new contract price with SSE has been agreed.
- Fire Extinguishers – A quote to replace the out-of-date fire extinguishers, in the sum of £350, was approved.
- External Re-decoration – The chosen contractor is now unable to carry out the external re-decoration of the Village Hall until the Spring. The Clerk will follow up with him again then.
- Eco Retrofit Solutions – A Teams meeting has been arranged between members of the Management Committee and PeCAN to discuss energy efficiency measures at the Village Hall. Feedback will be discussed at the November P.C. meeting.

Sheet Recreation Ground –

- Overgrown Trees – Two quotes had been received to reduce the height of the trees along the path to the Scout Hut (a third quote had been sought but the contractor was too busy to do the work) – it was agreed to accept the quote from Chris Booker on this occasion
- Trees for Shade – Cllr. Clear continues to chase quotes for provision of the trees required.

Sheet Allotments – Cllr. Forrest and the Clerk will attend the Allotment Association AGM on Wednesday, 10th November.

21/142 Forthcoming Events

- Remembrance Day – Cllr. Forrest has been invited to lay a wreath on behalf of the Parish Council at the Remembrance Day Service at St. Mary Magdalen on 14th November
- Sheet Bonfire and Firework Display – Saturday, 6th November – Sheet Millennium Field.

21/143 Dates of Forthcoming Sheet Parish Council Meeting – Tuesday, 9th November at Sheet Village Hall at 7.30 p.m.

The meeting closed at 9.10 p.m.