

DRAFT

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of the Meeting of Sheet Parish Council held on Tuesday, 10th April 2018 at 7.30 p.m. at Sheet Village Hall

Present: Cllrs. Ron Dark (in the Chair) Alan Biddlecombe Robin Forrest
Will Glancy Brian Bird Gail Martin
Tony Clear

In Attendance: County Councillor – Russell Oppenheimer
Clerk - Jenny Hollington

There were 3 members of the public present during the meeting.

18/57 Apologies – Apologies had been received from Cllr. Vaughan Clarke and District Councillor, Nicky Noble.

18/58 Minutes – The Minutes of the meeting held on 13th March 2018 were approved and signed.

18/59 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda – none declared.

18/60 Public Comment –

- A resident who is moving away from the village, expressed thanks to members of the Parish Council for doing a great job!

18/61 Planning –

(a) Current Planning Applications:

| | | | |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|---------------------|
| SDNP/18/01385 /HOUS | Replacement garage, pitched roof to replace existing flat roof, extended deck and retaining walls to form extended parking area | Alverstone, Ramshill GU31 4BA | No Objection |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|---------------------|

(b) Draft Development Brief for land behind Pulens Lane – The consultation on the draft development brief is now available via the Southdowns National Park website and runs until 26th April. It is understood that residents whose properties back onto the site have been sent a letter advising them of the consultation. A member of the residents’ group opposed to the site allocation reported that SDNPA have still not responded to issues raised at the planning committee meeting and appear to be pressing on regardless. It was agreed that Sheet P.C. should respond to the consultation reiterating their concerns for this site – Cllr. Biddlecombe was asked to draft a response and circulate.

18/62 Finance

(a) Quarterly figures – October – December 2017 – A summary of the quarterly figures had been circulated prior to the meeting - the Chairman confirmed that these are as expected and there are no areas of concern. The full year’s accounts will be available at the May meeting and will be discussed in greater detail then.

- (b) Grant to Sheet Scout Group – Planning permission for the refurbishment of the Scout Hut has been approved - the cheque in the sum of £5000 will now therefore be released to the Group, as agreed at the February P.C. meeting
- (c) Stepping Stones – At the March meeting it was agreed that the cheque in the sum of £1500 towards the installation of a portacabin at the Recreation Ground for use by the playgroup while the Scout Hut is renovated, would be released once planning permission for a temporary building was received from EHDC. However, the Playgroup have been advised that, although their planning application is in the system, it is unlikely to be approved in time for work to start on the refurbishment. Sheet P.C. therefore agreed that the cheque should be released immediately.
- (d) The bank reconciliation for March had been circulated prior to the meeting and was approved and signed.
- (e) The following cheques were approved for April payment:

| Chq No. | Amount | Payee | Service |
|---------|-----------|-----------------------|----------------------------|
| 300806 | £124.75 | Contract Natural Gas | V. Hall |
| 300807 | £6.98 | HCC (County Supplies) | V. Hall |
| 300808 | £310.00 | HALC | Affiliation fees |
| 300809 | £240.00 | N. Rook-Blackstone | Allotment clearance |
| 300810 | £134.40 | PTC | Bin contract |
| 300811 | £81.99 | Tampen & Tampen Ltd | dishwasher prod. - V. Hall |
| 300812 | £624.00 | Sheet Music Ltd | V. Hall |
| 300813 | £37.86 | HMRC | Tax - N.I. - Clerk |
| 300814 | £666.31 | J. Hollington | Clerk - April |
| Total : | £2,226.29 | | |

- 18/63 HALC Membership – The Hampshire Association of Local Councils Membership Document 18-19, setting out terms and conditions of membership, was reviewed and signed.
- 18/64 Changes to Data Protection Legislation – Members of the sub-committee met with the Clerk to discuss the implications of the new legislation which comes into force in May. It is not thought that the new regulations will impact too heavily on Sheet P.C. as all information is kept in a secure location and personal information is not disclosed by the Parish Council. A up-dated Data Protection Policy will be circulated for comment and approval at the May meeting.
- 18/65 Local Government Boundary Commission – Electoral Review of East Hampshire - The Commission has now completed its review of East Hampshire and published their final recommendations – it is proposed that Sheet will be incorporated within the Froxfield and Steep ward (to be renamed Froxfield, Sheet and Steep). The changes will be subject to Parliamentary scrutiny and approval and implemented from May 2019.
- 18/66 Sheet Recreation Ground –
 - Scout Hut Lease** – Draft Heads of Terms have been sent to the Scout Group for their input, and Sheet P.C. await their feedback.
 - Outdoor Fitness Groups** – Feedback from other Councils regarding outdoor based fitness groups using Council owned land, suggested that provided a copy of public liability insurance is made available to the Council, there should be no further action. Sheet P.C. agreed to allow the outdoor fitness group concerned to use the recreation ground on this basis.
- 18/67 S.106 Monies – Use of the S.106 monies held by SDNPA following the sale of houses on land behind School Lane was discussed:

- Open Space – Cllrs. Clear and Glancy will organise quotes for new benches and a picnic table for various locations within the parish in time for the next meeting.
- Community buildings – The Clerk was asked to ensure an application for the money allocated towards the new flooring at the Village Hall is submitted as soon as possible to ensure that it can be laid during the summer holiday. Various options for new tables and chairs are being considered and a decision will be made at the May meeting.
- Recreation Ground – It was agreed that new equipment (e.g. a Thumper Tower similar to the ones at Stroud and Steep) should be considered – Cllr. Bird will lead on this project.
- Allotments - At the last meeting the installation of a new Allotment Association shed was suggested to enable the current shed to be removed from the Millennium Field Car Park to create more parking space – however, it has since been pointed out that installing the shed at the allotments would cause problems with deliveries and increase traffic to the site, causing further damage to the track, and would not be a good idea!

18/68 Roads and Traffic –

Farnham Road – The meeting between EHDC, Sheet P.C. and the School to discuss S.106 highways improvements, is still to be arranged.

Bollard – The bollard is yet to be installed at the Inmans Lane/Town Lane junction but it should be in place very soon.

School Lane – The potholes in School Lane have been patched up – the lane is now much improved.

London Road Parking – Enquiries will be made via Hampshire Highways regarding ownership of the verge outside the Winton Players Hut and parking regulations.

18/69 County Councillor Report – Cllr. Oppenheimer reported on the damage to the roads caused by the recent snow and ice. Hampshire County Council have been allocated £3 million from a national fund towards repairs. However, with budgets already under pressure it is estimated that they would need around three times as much to restore roads to the condition they were in before the snow and ice. Potholes can be reported direct to HCC at www.hants.gov.uk/transport/roadmaintenance/roadproblems.

Cllr. Oppenheimer said he has been approached by Sheet Scout Group who are seeking further funding towards the refurbishment of the Scout Hut and wanted to know whether Sheet P.C. would support this? Sheet P.C. confirmed that they were in full support.

Cllr. Oppenheimer's full report is appended to the Minutes.

18/70 Millennium Field

FOSS deposit – FOSS representatives hope to move the wood as soon as the ground dries – the recent snow and wet weather has prevented them from doing so, so far.

18/71 Lengthsman Scheme – Cllr. Clear confirmed that he is meeting with the Lengthsman during the week commencing 16th March to discuss work required. This will include installation of signposts at Sheet Common, clearing the footpath at the Rother Bridge, clearing the mud from the road in Mill Lane, and cutting back the hazel at the Old Billiard Room.

18/72 Sheet Allotments –

Track Repairs – Three quotes have now been received for repairing the track. It was agreed to go ahead with the quote from Chris Budd who will scrape off the raised top surface, create drainage runs, and fill the potholes with planings, for the sum of £825.

18/73 Sheet Common –

BMX Track – Cllr. Forrest is due to meet with the BMX User Group representatives in the next week, to discuss the general condition of the area.

Bridleway – Cllr. Biddlecombe continues to monitor the condition of the path through the wet weather – currently the situation is fine. It was agreed that this item should now be removed from the agenda.

18/74 Sheet Village Hall

Bike Rack – Unfortunately the ground is still too wet for delivery of the log which is to be used as a bike rack – this will be postponed until drier weather.

Upstairs Meeting Room – The work to install a stud wall and door is in progress and will be a vast improvement. A quote needs to be obtained to repair the large crack in the ceiling upstairs and to investigate the damp patch in the entrance lobby.

18/75 District Councillor Report – No report available.

18/76 Meetings Attended – The Chairman attended the meeting held in Rogate to discuss the withdrawal of the 54 bus service. The bus company say the route is not economical and want to withdraw the service. However, W. Sussex Council have agreed to subsidise the service for a further year. The bus runs via Sheet, stopping outside the Half Moon Pub but it is not clear how many Sheet residents actually use the service. It was agreed to try and ascertain numbers before deciding whether or not to give support to the campaign to save the service – the Clerk was asked to put up a notice at the bus stops requesting bus users to register their interest.

18/77 Forthcoming Meetings –

- HCC Town and Parish Councils event – 16th May.

18/78 Annual Parish Assembly – SDNPA Ranger, Laura Deane, will give a talk on the Ecology of Sheet Common - Thursday, 10th May at 7.00 p.m. Refreshments will be served. All parish residents are welcome to attend.

18/79 Date of next P.C. Meeting – The Parish Council AGM will be held on Tuesday, 8th May 2018 at 7.30 p.m. at Sheet Village Hall.

The meeting closed at 8.45 p.m.