

**SHEET PARISH COUNCIL**

**CHAIRPERSON:** Ron Dark

**CLERK:** Jenny Hollington

**Minutes of the Meeting of Sheet Parish Council held on Tuesday, 11<sup>th</sup> September 2018 at 7.30 p.m. at Sheet Village Hall**

Present: Cllrs. Ron Dark (in the Chair) Robin Forrest Will Glancy  
Tony Clear Vaughan Clarke Gail Martin,  
Brian Bird

In Attendance: Clerk, Jenny Hollington

There were 4 members of the public present at the meeting.

18/147 Apologies – Apologies had been received from Cllr. Alan Biddlecombe and County Councillor, Russell Oppenheimer

18/148 Minutes – The Minutes of the Parish Council Meeting held on 14<sup>th</sup> August 2018 were approved and signed.

18/149 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda – none declared

18/150 Public Comment – None

18/151 Planning – To discuss current planning applications:

SDNP/18/045 14	<b>To extend current planning period for temporary portacabin by 1-year</b>	Former Sheet Service Station, 23 London Road, Sheet GU31 4BQ	<b>No Objection but comment re. timescale</b>
-------------------	---	--	---

18/152 SDNPA – Correspondence regarding proposed amendments to housing numbers and developable area on land behind Pulens Lane was discussed - the proposed modifications to the Developer’s Brief are to be considered at the Planning Committee Meeting on 13<sup>th</sup> September 2018.

The proposed reduction in the number of houses from 30-32 to 15-18 is welcomed, as well as the fact that the houses are to be sited on a small area of land furthest from the River Rother. However, Sheet Parish Council’s original concerns still stand, and we will continue to monitor proposals.

18/153 Finance

- (a) The August bank reconciliation, circulated prior to the meeting, was approved and signed.
- (b) The Insurance schedule from Zurich, due for renewal, had been circulated prior to the meeting and was approved.
- (c) The grant application on behalf of the Sheet and Tilmore Allotment Association for £50 prize money for the best kept allotment at Sheet Allotments was discussed and approved.
- (d) Cheques for August payment were approved as follows:

Chq No.	Amount	Payee	Service
300858	£475.00	N. Rook-Blackstone	Re-written cheque
300859	£45.00	Bentley Environmental	Wasp nest - OBR
300860	£135.83	Business Stream	Waste water - V. Hall
300861	£360.00	PKF Littlejohn	Audit 17-18
300862	£72.00	Elite Play Inspections	BMX track and Rec
300863	£111.21	SSE	V. Hall electricity
300864	£168.00	Petersfield Town Council	Bins - July
300865	£29.04	CNG	V. Hall gas
300866	£1,047.23	Zurich	Insurance
300867	£677.51	DNE Services	Maintenance - V. hall
300868	£40.79	R. Dark	Table trolley materials - V hall
300869	£650.00	Sheet Music	Cleaning/caretaking - V. Hall
300870	£37.86	HMRC	Tax and N.I. - Clerk - Sept
300871	£724.31	J. Hollington	Clerk - Sept - + Stamps
300872	£234.00	Mogo Direct	Additional table trolley
300873	£8,994.00	All About Flooring	New flooring at V. Hall
300874	£50.00	Allotment Assoc.	Grant request
Total	£13,851.78		

18/154 Use of S.106 monies

- Benches and picnic tables – Four benches have been installed at Mill Lane, Old Mill and in the Millennium Field and look very smart indeed. The remaining bench and picnic table will be installed at Sheet Common as soon as possible. Cllrs. Robin Forrest and Tony Clear were thanked for their help with this project.
- New Flooring at Sheet Village Hall – The installation of the new flooring at the Village Hall at the end of August went very smoothly - All About Flooring have done a good job.
- New Tables and Chairs – The Chairman thanked Councillors for their help unpacking and moving the new chairs and tables and building the trolleys. Feedback so far has been very positive about the chairs, but there is concern that the new tables are heavier than previously which may make it difficult for some groups to manage. There are still some old chairs remaining – these will be advertised via the website. Residents can help themselves for home use.
- Play Equipment for Sheet Recreation Ground – A quote for a Thumper Tower (similar to the one at Stroud Recreation Ground) has been received from Sovereign Play and details were discussed. The Clerk confirmed that Wood Themes are no longer manufacturing play equipment. Cllr. Bird was asked to obtain a further two quotes for comparison purposes, to be discussed further at the October meeting.

18/155 Use of CiL monies – The Company that carried out the refurbishment of the Scout Hut has been asked to quote to re-clad the small storage shed in the Recreation Ground in the same material as the Scout Hut. Cllr. Bird will continue to chase this item.

18/156 GDPR – Sheet Parish Council is registered with the Information Commissioner following the new regulations which came into effect in May.

18/157 Roads and Traffic

**EHDC Feasibility Study for Farnham Road/School Lane** – So far there has been no feedback from the meeting with representatives of the Parish Council and the School with the EHDC Transport Team to discuss the Feasibility Study. SVCT have contacted the County Councillor to express concerns about costs, but the sums quoted were worst case figures provided for the guidance of the Parish Council, not quotations from contractors.

**Parking Restrictions in School Lane and surroundings** – A response has been sent to Mr. Jevrons at HCC urging him to consult with local residents on proposed parking restrictions in School Lane. Mr. Jevrons is currently liaising with the School and the EHDC Transport Team.

**Correspondence re. speed on London Road** – Previous correspondence with Mr. Janes at Hampshire Highways on this issue has been reviewed, but it is not very encouraging. In April 2017 Mr. Janes stated that the County Council’s traffic management (TM) team has no proposals to lower the speed limit to 40mph at London Road in Sheet. Priority for TM measures is given to those sites where there are existing injury accident problems in terms of number of accidents, accident severity and common accident causes/treatable accident patterns. Having checked the five-year injury accident record at the site in question, there is no such problem with this location, and he was unable to recommend any further action in this instance.

However, there are options for community funded traffic measures to be considered by HCC – e.g. Village gateways, speed indicator devices, informal crossing points and minor carriageway alterations – which all may impact traffic speed. Whilst most of these options were not felt appropriate for the London Road, it was agreed to investigate whether the purchase of a speed indicator device could be considered. Cllr. Martin will liaise with Mr. Janes to find out about options and report back at the October meeting.

18/158 County Councillor’s Report – Although unable to be present at the meeting, the County Councillor had sent a report which had been circulated to Councillors prior to the meeting. The report covers Hampshire’s above average exam grades, plans for better targeted NHS health checks, and the Government’s Green Paper on Social Care. The full report is appended to these minutes and will be made available via the Parish Council website.

18/159 Open Spaces

- Sheet Scout Hut – Nothing further has been heard from the Solicitor dealing with the new lease - the Clerk was asked to chase this item.
- The refurbishment of the Scout Hut has been completed on time and budget and the building is vastly improved. Stepping Stones Play Group have requested an adjustment to the footprint of their enclosed play area to improve the visual approach and their play facility - Cllr. Bird met with the group to discuss requirements and could see no issues – it was therefore agreed to allow the Play Group to adjust their play area accordingly.
- Additional Footpath Signage – In the absence of Cllr. Biddlecombe, this item was deferred until the October meeting.

18/160 Sheet Allotments – The annual rent renewal letter is due to be sent to all plot holders in the next few days. The rent at Sheet Allotments has been kept at the same level since Sheet took over from Petersfield and the Clerk was asked to enquire about the current cost of plots at alternative sites for comparison purposes.

18/161 Sheet Village Hall

- (a) Upstairs Bay Window – The roofing above the upstairs bay window is showing signs of movement and this will need to be repaired. There is no safety issue at this stage, and it was agreed to keep a careful eye on it and re-visit the issue in the Spring with a view to carrying out repairs next Easter or Summer.
- (b) Exterior Decoration – In view of Item (a) above, improvements to the exterior paintwork will be deferred until repairs to the upstairs bay window have been carried out.
- (c) Blinds for Upstairs Room – The quote from Hillarys in the sum of £664.00 was approved.

- (d) Repairs to Disabled W.C. – Three quotes will be sought to repair the tap and replace the water heater for discussion at the October meeting
- (e) Improvements to front path – Three quotes had been obtained for resurfacing the front path. Following discussion of alternative materials and costs, it was agreed that paving to match the existing front area would be most appropriate and the quote from Oasis in the sum of £1960.00 was approved.

18/162 Lengthsman Scheme – The re-surfacing of the footpath from Pulens Lane to Old Mill Lane is still to be done. Cllr. Clear will liaise with the Lengthsman to get this carried out.

18/163 Correspondence

- Petersfield Museum – Parish icons – E-mail correspondence about the design of the new courtyard to illustrate the wider Petersfield area via representative icons for each community was discussed. The Parish of Sheet has been represented by a Horse Chestnut leaf, but it was felt that an image of the Horse Chestnut tree (as per the Parish Council letter-heading) would be more appropriate. The Clerk was asked to respond.
- Remembrance Day – It was agreed that, as per previous years, representatives of the Parish Council will attend the Church Service to lay a wreath. Correspondence regarding the Anniversary of the end of World War I was discussed, but there are currently no plans for additional commemoration.

18/164 Date of next P.C. Meeting – Tuesday, 9<sup>th</sup> October 2018 at 7.30 p.m. at Sheet Village Hall.

The Meeting closed at 9.30 p.m.