

SHEET PARISH COUNCIL

CHAIRPERSON: Ron Dark

CLERK: Jenny Hollington

Minutes of the Meeting of Sheet Parish Council held on Tuesday, 13th February 2018 at 7.30 p.m. at Sheet Village Hall

Present: Cllrs. Gail Martin (in the Chair) Alan Biddlecombe Robin Forrest
Will Glancy Vaughan Clarke, Brian Bird

In Attendance: District Councillor - Nicky Noble
Sheet Scout Group – Mark Harvey
Stepping Stones Pre-School – Angharad Snow, Kim Griffiths
Clerk - Jenny Hollington

There were 2 members of the public present during the meeting.

- 18/17 Apologies – Apologies had been received from Cllrs. Ron Dark, Tony Clear, and County Councillor, Russell Oppenheimer
- 18/18 Minutes – The Minutes of the meeting held on 9th January 2018 were approved and signed.
- 18/19 Declarations of Interests – The Chairman reminded Councillors of their responsibility to declare any pecuniary interest on any item on the Agenda. Cllr. Clarke declared an interest in item 18/22 (b).
- 18/20 Public Comment –
- A message received from Mrs. Jean Morgan, in her role as Village Agent for Sheet to note that Age Concern Petersfield and District is thinking of introducing a Help at Home scheme for Petersfield and the surrounding area and have enlisted her help in gauging whether there is a need for such a service in Sheet – Jean will follow this up and feed back to Age Concern.
 - The Chairman of Steep Parish Council’s Planning Committee has been in contact with Cllr. Dark, to explain that Steep have been approached by a developer regarding a parcel of land at Burnt Ash, currently owned by the golf club. The developer is hoping to gain support to build 14 houses (40% of which would be affordable) on the site. The site is a low priority for Steep as it is on the outskirts of the parish and therefore much more closely aligned to Sheet. At this stage, it is not clear whether the developer will proceed with the proposal without the support of Steep Parish Council.
 - EHDC Land Availability Assessment – Call for Sites – Following changes to government legislation, EHDC is now undertaking a full review of the Local Plan for those parts of the District **outside** of the South Downs National Park. EHDC would welcome submission of any sites considered suitable – see <http://www.easthants.gov.uk/callforsites> for more info.
- 18/21 Planning –
- (a) Current Planning Applications:

SDNP/17/06453 /FUL	Refurbishment of existing Scout Hut and playgroup to include cladding the external walls in timber, replacement of existing timber windows and doors to PVC, minor alterations to some openings, new roof covering to match existing	Scout Headquarters, Inmans Lane, Sheet GU32 2NA.	Support
SDNP/18/00244 /HOUS	1st floor side extension, single storey rear extension following demolition of conservatory	18 Inmans Lane, Sheet GU32 2AN	No Objection
SDNP/18/00388 /HOUS	Single storey rear extension	Hart Cottage, Farnham Road, Sheet GU32 2AP	No Objection

- (b) Draft Development Brief for land behind Pulens Lane – The draft Development Brief produced by SDNPA as a proactive measure to influence and provide guidance and clarity on how the site should be developed if it comes forward through the Local Plan, went before the Planning Committee on 18th January. A member of the public present said he had attended the Planning Meeting as a representative of approximately 70 local homeowners who are opposed to the development of the site. He put forward their objections to the Committee but has not heard anything since. The Chairman explained that SDNPA are now in the process of making the necessary changes to the document and this will be available for public consultation at the end of February.

18/22 Finance

- (a) Scout Hut - The grant application in the sum of £5000 towards the renovation of the Scout Hut was unanimously approved. The cheque will be released to the Scout Group once confirmation of planning approval is received.
- (b) Sheet Newsletter – Cllr. Clarke declared an interest in this item, as Editor of the Newsletter, and left the room for discussion of this application. The grant application in the sum of £500 was unanimously approved. All agreed that Sheet News is a much-valued publication.
- (c) The bank reconciliation for January had been circulated prior to the meeting and was approved and signed.
- (d) The following cheques were approved for February payment:

Chq No.	Amount	Payee	Service
300776	£1,135.00	Mr. D. Peters (rewritten chq)	Mill Field Car Park
300777	£140.58	Contract Natural Gas	V. Hall
300778	£85.63	Business Stream	Water services - V. Hall
300779	£54.36	HCC	County Supplies - V. Hall
300780	£102.00	Clear Round Pest Services	Sheet Allotments (rats)
300781	£214.84	S.E. Water Choice	Sheet Allotments - water
300782	£48.96	S.E. Water Choice	V. Hall - water
300783	£30.00	Mythic Beasts	Website hosting
300784	£134.40	Petersfield Town Council	Bins - Dec
300785	£306.00	Caines Farm Partnership	Hedges - Mill Lane
300786	£92.90	HMRC	Tax and N.I. Clerk Feb
300787	£611.27	J. Hollington	Clerk - Feb
300788	£168.00	Petersfield Town Council	Bins - Jan
300789	£780.00	Sheet Music Ltd	Caretaking - V. Hall
300790	£60.00	Stan Male	planning advice

300791	£500.00	SCVT	Grant - newsletter
300792	£5,000.00	Sheet Scout Group	Grant - renovation of scout hut
Total :	£9,463.94		

18/23 Sheet Recreation Ground –

Scout Hut Lease – An alternative quote to regularise the agreement for lease of the land at the Recreation Ground for the Scout Hut had been sought from a high street Solicitor – however, this was more expensive than the original quote from EHDC - it was therefore agreed to go ahead with the quote from the Legal department at EHDC in the sum of £1,100 + VAT.

Stepping Stones Pre-School – Representatives of Stepping Stones Pre-School explained the difficulties they would have in relocating the pre-school for the duration of the renovation of the Scout Hut. They currently have 35 families on their books, many of whom live in Sheet – they are a charitable, not for profit group, providing affordable childcare, and the relocation of the pre-school could have a hugely negative effect on some of the children, especially those with special educational needs. Mrs. Snow explained that the pre-school has explored various options and received many promises of support - however, their preferred option, if Sheet P.C. would permit, would be to site a portacabin at the Recreation Ground to avoid overly disrupting the children. She explained that Durkins have carried out a site visit and would be able to lift a portacabin in 5 sections over the hedge from the Half Moon car park - these would then be slotted together to make one large cabin complete with chemical toilet facilities. Durkins have also agreed to carry out all necessary groundworks both before installing the portacabin and after it is removed. SSE have agreed to connect the electricity from the current mains, or provide a generator.

Following discussion, Sheet Parish Council agreed that the Portacabin could be sited at the far end of the Recreation Ground (along the fence line to the Half Moon pub) for the duration of the second half of the summer term subject to risk assessment, appropriate insurance and the site being made good on completion.

18/24 S.106 Monies – S.106 monies due from the sale of houses on land behind School Lane have been paid to SDNPA as per the S.106 agreement - £15,697 for community facilities, £6667 for open spaces and £46545 for transport. Sheet Parish Council will now be able to apply to use these funds for various projects around the parish.

18/25 Roads and Traffic –

S.106 Monies - The Chairman confirmed that EHDC, in partnership with Transport Engineers at Havant will be carrying out the improvements between Farnham Road and the School utilising the £46545 S106 monies. Feasibility work needs to be carried out to assess which measures are feasible from an engineering perspective but, Sarah Hobbs, Senior Community Access Officer at EHDC has confirmed that the Parish Council and the HCC School Travel Plan Team and School representatives will be involved in development of the Scheme. The work will be programmed into their schedule.

School Lane Potholes – The Clerk was asked to write to Joe Lait regarding the number of large potholes in School Lane – the lane needs to be completely resurfaced, rather than just having the pot holes filled.

Bollard – The bollard outside the nursery has not yet been replaced and parents are continuing to park dangerously – Cllr. Martin has chased the situation and hopes it will be remedied soon.

18/26 Millennium Field

FOSS deposit – No up-date has been received from FOSS as the ground is still very wet - moving the logs would not be possible at the current time.

18/27 Lengthsman Scheme – HCC correspondence confirming that the scheme will continue in 2018/19 was discussed. Sheet Parish Council confirmed they would like to continue in the scheme and noted that 25% of the funds should be used on footpaths. It was noted that other parishes may ask to join the cluster and Sheet P.C. were concerned that this may cause extra admin for the Clerk as well as extra pressure on the Lengthsman – this will need to be monitored.

18/28 Sheet Allotments –

Noticeboard - Cllr. Forrest has ordered the new noticeboard from Earth Anchors and will fit it to the existing backing, which is still intact, once it arrives.

Condition of track – It was agreed that the Clerk should ask DWP Groundworks to quote to repair the allotment track.

18/29 Sheet Common –

Trees adjacent to 35 London Road – Cllr. Forrest has assessed the situation and obtained a quote for the necessary work from Joe Jackman in the sum of £500 (of which the resident has agreed to contribute £200) – Joe Jackman will check the status of the Oak with EHDC before removing. It was agreed to go ahead with this work.

Signage – One of the new signs has now been installed by SDNPA volunteers opposite the Mill. Signage for footpaths 25 and 27 should be in place by the March meeting.

Bridleway – Cllr. Biddlecombe has been monitoring the condition of the path through the wet weather and reported that it is currently ok.

18/30 Sheet Village Hall

Bike Rack – Unfortunately the ground is still too wet for delivery of the log – this will be postponed until drier weather.

Upstairs Meeting Room – A quote in the sum of £2256 + VAT from DNE Services to fit a new stud wall and fire door at the top of the stairs to enclose the upstairs meeting room was approved.

18/31 County Councillor Report – No report received.

18/32 District Councillor Report – Cllr. Noble confirmed that the details of S.106 monies held for Town and Parish Councils by EHDC are not yet available.

18/33 Forthcoming Meetings –

- EHAP&TC – The next meeting of EHAP&TC is being held on 14th March at Hawkley Village Hall at 7.30 p.m. Steven Lugg, Chief Exec of HALC will be present to talk about the support HALC can offer parish councils.

18/34 Date of next P.C. Meeting – The next Parish Council Meeting will be held on Tuesday, 13th March 2018 at 7.30 p.m. at Sheet Village Hall.

The meeting closed at 8.58 p.m.